



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SMAT'S SHIVANAND COLLEGE, KAGWAD

SMATS SHIVANAND COLLEGE, KAGWAD
591223

www.smatrustshivanandcollegekagwad.co.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

SMAT's Shivanand College, Kagwad- a prime Educational Institute in Belagavi District on the borders between Karnataka and Maharastra State, was established at the pious hands of His Holiness Vedant Kesari Shri. Mallikarjun Swamiji of Shivanand Mutt Gadag in the year 1967. The Selfless and dedicated efforts of some leaders of the town and generous donations given by the Small and big landlords have contributed towards laying of solid foundation for the college and ultimately have made this College a temple of learning. The College since its inception, has been satisfying to the needs of higher education to the children of rural poor peasants. The College is housed in an acceptable building of its own on the Sangli-Vijaypur Road and it stands on a site of rare beauty.

At present His Holiness Shri. Yatishwaranand Mahaswamiji, a great visionary and educationalist the Sole Trustee and His Holiness Shri. Adrushya Kadasiddeshwar Mahaswamiji of Sidagiri Mutt, Kaneri, the Chairman of BOM- are taking the College towards the greater success over the years. The College has been able to maintain its students' enrolment at about 600 to 700 in spite of many Colleges newly started & working in the surrounding areas, offering UG Programmes in BA, BCom, BBA & B.Sc Courses. The College Faculty consists of dedicated and research-oriented professors with 6 Ph.Ds, 3 M.Phils and one NET passed and 08 Non-teaching members. The College is recognized with 2(f) and 12(B) by the UGC. It is permanently affiliated to RCU Belagavi.

Objectives of the Instituion -

The Institution has the following objectives

1. To create the Right Environment for learning.
2. To see that the student comes-out as well rounded individual and comes to fill his destined place in social life as public servant without any crack in his moral personality.
3. Our alumni make their mark in the public life and go forth among the public, they serve with a badge of Quality Assurance.
4. To train their Intellectual Spiritual and Moral faculties and to promote their physical wellbeing.

Vision

VISION –

“Providing Equal Opportunities of Higher Education to Tural Youth”

Mission

Mission –

“Commititment to Propagation of Knowledge”

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Own, Spacious and beautiful academic building with Student-friendly atmosphere in 6 acres of campus.
- Highly Qualified, experienced and dedicated staff.
- Independent, Spacious and Well-equipped Library with digital facility and 36438 books, news papers, periodicals and journals.
- Well- equipped Computer Lab , Language Lab and class rooms with internet and Wifi facility.
- Independent and Spacious Indoor-sports stadium.
- Very active NSS, NCC, Red cross & YRC, Scouts and Guides units for community services and placement cell.
- MoUs with industries and educational Institutions.
- Inter-Collegiate Tournaments -08, National and State level workshops, seminars and conferences organized are 19 in total and many faculty and students have presented Papers.
- Thirteen Socio-economic surveys conducted by our staff members and students.
- Awards and prizes won by our staff members and students.

Institutional Weakness

- Hostile attitude of the Govt. towards Aided Colleges in respect of recruitments and facilities.
- Unhealthy Competition from Govt. Colleges in surrounding area.
- Decline of students enrolment in Arts stream due to labour market requiring technical human resource.
- Higher and unaffordable affiliation fees to introduce PG courses.

Institutional Opportunity

- Opportunity to introduce PG in Arts and Commerce.
- Higher Employment opportunities in MNCs for Commerce students.
- Higher Employment opportunities for Arts students in KAS, IAS and other civil services.
- Preference in defence services for NCC Cadets and for NSS students in higher education.
- Easy availability of employment for our students in industries, co-operative banks and societies and also self employment in business and agriculture.

Institutional Challenge

1. Rising popularity of distance education
2. Unhealthy Competition from Govt. Colleges.
3. Lack of funds from Govt. and UGC and also less chances of generation of funds internally, shortage of funds from internal source.
4. Permanently un-aided colleges Policy of our Government.
5. Non-approval of new subjects introduced by University for Grant in Aid.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our College is affiliated to Rani Channamma University Belagavi which designs the Curriculum. The effective delivery and implementation of curriculum is done properly by the College. The Curriculum is delivered effectively considering the course –outcomes, Programmes specific outcomes and programme outcomes. A copy of the curriculum is kept in the Library and also provided to HoDs who assign the various courses based on teachers' experience and interest.

The teachers prepare Teaching plans for all the courses as per the Calendar of events of the University. The Calendar of events is prepared through discussions in the meetings.

Coverage of syllabus is monitored by the Principal which is recorded in daily Diaries and checks the coverage as per the plan of teaching.

Time Table is prepared by the time table Committee and Communicated to Staff and Students. Some faculty use ICT tools extensively for effective delivery.

In house seminars are conducted for students. They also participate in group-discussions and project-works which indicate student centric interactive method. Study tours, industrial visits and field visits are conducted. Faculty exchange and Guest-Lectures are arranged on related topics of the Subjects.

Internal Assessment Tests are conducted periodically and also the Home Assignments. IQAC monitors teaching activities Curriculum of Certificate Courses is prepared by BOS members at the college level. The Functional Committees like College Union Karnataka Sanskritik Sangh, Gymkhana, Ladies Association, SC/ST Cell, Grievances and Redressal Cell etc. ensure Co-curricular activities.

Feed back on syllabus from stake holders like Students, Teachers, Alumni and Parents is obtained, analyzed and action taken. Our library provides necessary text and reference books to teachers and students. Our College organizes National, State level Seminars, Workshops on Curriculum related topics. All the teachers submit the Syllabus completion reports to the Principal at the end of every semester. Some of our teachers have contributed for editing course text books and syllabus framing as BOS members. Faculty meetings and also meetings of IB, IG and CRs are convened to know coverage and completion of syllabus satisfactorily.

Teaching-learning and Evaluation

The institution assesses learning levels of the students considering their performance in internal tests and Annual Examination etc. Additional books, special attention cash prizes etc are provided for the advanced learners. At the same time remedial classes are conducted for non-commerce students and slow learners. The students are given experimental learning programmes in the form of study tours, industrial visits and field trips.

Students are given chances to take part in In-house seminar group discussion and participate in workshops. The students are also assigned problem solving methods such as project work, participation in debates and quiz competition. The teachers use innovative teaching aids like LCD projectors, Computers, Laptops etc to make their teaching effective and creative. Two internal tests are conducted in a semester and evaluation system is

managed by examination committee. Home assignment are given to the students to identify the learning level of the students. Students problems are heard the given liberty to write their grievances and put in the grievance boxes and problems are solved in the college level. The institution adheres to CIE by conducting IA tests with reference to the university circular and guidelines.

Research, Innovations and Extension

The institution conducts various programmes for creation and transfer of knowledge in association with IQAC and the other institutions and organizations. The college IQAC in association with Datta Sugar Factory, Shirguppi Sugar Factory, Ugar Sugar works, Resat computers Deshpande foundations, Inchalkarnji, Gram Panchayat and Police Station, Kagwad

The institution conducts various workshops, seminars and innovative practices to enhance the knowledge of the faculty and the student. The institution does not proved any code of ethics to check malpractices and plagiarism in research. The institute provides incentives to the teachers who receive State, National and International recognition, are felicitated on the Annual Day Fest. The extension activities are also carried out in the college namely Blood Donation camp, Eye Checkup Camp, Aids Awareness, Swaccha Gram Abhiyan etc to serve the neighborhood community.

Number of faculty exchange, student exchange, inter ship, field trip on the job training are being carried out in the institution. The college has signed MoU's with many industries and corporate houses.

Infrastructure and Learning Resources

In order to enhance quality in higher education, the necessity of infrastructure facilities and learning resources need not be over-emphasized. As institution has to provide adequate facilities and resources. In tune with this, our institution has been trying to provide ICT enabled classrooms, Computers and language labs, library having requisite reading room and variety of text and reference books, CC cameras ensuring safety etc.

The library as a learning resource, has a collection of 127 rare books, 21 periodicals, 20 back volume journals, projects, seminar proceedings and the like. It is automated with ILMS viz. Easy – lib 4.3.3 version (excluding periodicals) and also e-journals, database through N-list. Thus, the annual expenditure for books and journals of Rs. 1.27 Lakhs – is found to be reasonable. Additionally, the remote access to e-resources is made available. All these have helped to attract students to library and resulted in increased per day users of these facilities.

The curriculum delivery will be effective when ICT facilities are provided to both teachers and students. Nearly, half of the total class rooms are equipped with LCD and Wall mounted screen. The teachers for effective teaching and students to make PPT presentation, the Laptops are made available.

In order to encourage the students to perform well in the sports, the institution has made available adequate facilities for sports and cultural activities, on an average 60-70% of students use these facilities.

There is a facility of regular updating software in office and frequent update of other equipments. The

institution has 5-20 MBPS bandwidth internet connection . Hence, the student-computer ratio is moderate.

There is need for reasonable spending for maintenance of physical facilities and academic support. In our institution, excluding salary component, there is 16.04% of spending for these facilities. And, about 1/5th of budget allocation is made for infrastructure augmentation and is followed by established systems and procedure for maintenance and utilization.

In fine, these are quite satisfactorily provided to the students.

Student Support and Progression

The students of rural area college like ours, need good support so that they can be successful in getting degree and further progression to higher education.

The support of government by way of scholarships can be specially highlighted as nearly 40-45% of our students get such scholarship. The institution also supports with another 10%. These have helped the students' progression to higher education close to national average.

The proper and timely guidance for competitive examination acts as an attraction to some students. Nearly 8-10% of students are benefitted by such guidance and very moderate number (nearly 6%) of students are placed with graduation. Again, a good number of students get success in qualifying examinations.

One more aspect to highlight is that there is transparent mechanism for timely redressal of students' grievances like bus problems, complaints over sports, canteen facilities etc.

The students' representatives are taken on academic and other committees. They are given reasonable freedom to participate in curricular, extra-curricular activities, seminars, workshops, tournaments, etc. A good number of competitions and cultural activities are organized to provide a platform to students to exhibit their talent.

The registered Alumni Association actively encourages the activities of the college by awarding cash prizes, felicitating high achievers, contributing funds etc.

Governance, Leadership and Management

The role of institution is most significant in the development of leadership qualities by providing the facilities to staff and students. It is providing ample opportunities to faculty in moulding the personality of the students. Management acts as an academic leader and makes strategies for academic development. The perspective plan is linked with Vision and Mission of the college. The management committee frames the policies for the enhancement of quality education. Recruitments are made according to Govt. rules & UGC norms. Grievances of staff are settled by Principal and Management. Institution has implemented **e-governance** in administration, students' admission and examination. Management grants personal interest free loans in emergency and it has Employees' Co-operative Credit Society, working for the last 47 years. Institution allows its employees to become office bearers of University academic bodies. It has performance appraisal system for faculty through self appraisal and feedback of students. The contributions by alumni association and others are utilized for welfare and motivating students. College has organized self-funded Seminars and Workshops. Institution

regularly conducts financial Audit. The IQAC has taken initiatives to consider inputs of stakeholders' expectations through perspective plans, ongoing method of evaluation, needy feedback of faculty and initiations of IQAC. Quality assurance initiatives include regular conduct of meetings, timely submission of AQARs and certification by "AAA" Committee. Necessary **improvements** have been made during post - accreditation through steps like introduction of B.Sc. Course, language lab, automation of library, open access system, construction of Indoor Sports Hall, Starting of certificate courses, carrying on the green audit, organizing seminars and workshops, training for newly recruited staff and office staff etc.

Institutional Values and Best Practices

Institution has been initiating adequate gender equity promotion programmes. The gender sensitivity is exhibited by providing facilities of safety, security, personal counseling common room etc. More than half (54.19%) of the annual lighting power requirement is met through LED bulbs. Institution has developed eco-friendly waste management system and has conducted Green Audit. It has undertaken rain water harvesting system and Green Practices like plastic free campus, paperless office, green landscaping with trees and plants, Botanical garden and Ayurvedic (Medicinal) garden etc. There are facilities like ramps, scribes per examination are for Divyangjan (on need basis). Institution conducted various number of initiatives to contribute to local community and it has developed its own code of conduct for teachers and other stakeholders. Institution displays its own values on its website. And conducted various activities to increase consciousness regarding national identities. Institution functions as per the professional code of conduct of government and affiliated University. Various activities for promotion of universal values and birth and death anniversaries of the great personalities in academic activities, administration, finance and auxiliary functions have been adopted. Lastly, **we feel proud to say that** common prayer, management gold medals and cash prizes for students and inviting alumni high achievers as chief guest for Gymkhana day, institution of cash prizes by staff members, selection of IB, IG and CRs on moral and merit basis, establishment of parking shed out of contributions from Central Government prize and NSS volunteers etc. are noteworthy best practices of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SMAT'S SHIVANAND COLLEGE, KAGWAD
Address	SMATs Shivanand College, Kagwad
City	KAGWAD
State	Karnataka
Pin	591223
Website	www.smatrustshivanandcollegekagwad.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S. O. Halasagi	08339-264653	9448827641	-	shivanandcollegekagwad@gmail.com
Associate Professor	S. S. Bagane	08339-264465	9986089688	08339-264953	ssbagane@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	20-06-1967

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Rani Channamma University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-12-1976	View Document
12B of UGC	01-12-1976	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SMATs Shivanand College, Kagwad	Rural	6	4112

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BCom, Commerce	36	PUC	English + Kannada	384	316
UG	BA, Kannada	36	PUC	Kannada	700	32
UG	BA, History	36	PUC	English + Kannada	700	235
UG	BA, Economics	36	PUC	English + Kannada	700	81
UG	BA, Political Science	36	PUC	English + Kannada	700	121
UG	BA, Sociology	36	PUC	English + Kannada	700	124
UG	BA, Education	36	PUC	English + Kannada	700	78
UG	BA, English	36	PUC	English	700	59
UG	BSc, Physics	36	PUC	English + Kannada	220	143
UG	BSc, Mathematics	36	PUC	English + Kannada	220	143
UG	BSc, Chemistry	36	PUC	English + Kannada	110	102
UG	BSc, Computer Science	36	PUC	English + Kannada	110	41

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				22			
Recruited	0	0	0	0	6	1	0	7	8	0	0	8
Yet to Recruit	0				0				14			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	12	2	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	2	0	0	2
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	7	1	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	1	0	2	0	0	6
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	3	0	0	3	0	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	11	2	0	13

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	303	11	0	0	314
	Female	372	8	0	0	380
	Others	0	0	0	0	0
Certificate / Awareness	Male	75	0	0	0	75
	Female	104	0	0	0	104
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	26	23	22	30
	Female	44	40	44	32
	Others	0	0	0	0
ST	Male	8	3	2	2
	Female	6	5	7	9
	Others	0	0	0	0
OBC	Male	229	217	249	268
	Female	275	282	288	289
	Others	0	0	0	0
General	Male	2	1	1	3
	Female	1	2	2	4
	Others	0	0	0	0
Others	Male	1	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		592	574	615	637

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 1048

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	12	12

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
592	574	615	637	616

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1306	1200	1170	1110	1050

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
178	194	179	208	187

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
29	30	28	28	26

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
29	29	29	29	29

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 20

Number of computers

Response: 82

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
25.05	30.98	29.64	24.32	15.03

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

1.1.1 The Institution ensures effective delivery of curriculum designed by Rani Channamma University Belagavi.

- 1.The Institution has B.A. , B.Com , B.B.A (upto 2018-19) and B.Sc Programmes. There are twelve departments namely History, Economics, Education, Sociology, Pol-Science, Kannada, English, Marathi, Hindi, Commerce, Management(BBA), Physics, Chemistry, Maths & Computer Science.
- 2.The Meetings of various departments are convened to distribute the various papers/courses semesterwise prescribed by the university among the members on the basis of specialization and interest.
- 3.Teaching Plans are prepared by the teachers for effective delivery of Curriculum.
- 4.Special lectures, Seminars, Workshops, Competitions, Study tours are conducted.
- 5.Senior most faculty are involved in syllabus framing committees of RCU Belagavi as BOS members.
- 6.The institution offers three short term Certificate Courses namely online certificate course by Career Academy and Placement Cell, Spoken English Certificate Course and Indian Constitution for Competitive Examinations.
- 7.Some faculty use ICT tools in teaching, learning process.
- 8.The Syllabus of certificate courses is prepared by BOS Committees and course Co-ordinators , constituted in the College.
- 9.IQAC ensures effective delivery of Curriculum.
- 10.We have total 14 teachers in the BOS of Rani Channamma University, Belagavi as well as for certificate courses in our College.
- 11.One new programme B.Sc is introduced in the year 2015-16.
- 12.SC, ST Cell , Heritage Club, Red Cross, Red Ribbon, N.S.S., N.C.C., Student Welfare Department are effectively contributing for sensitizing issues like Gender, Human, Moral and Ethical Values, Environment etc.
- 13.Our College is regularly collecting stakeholders' feedback on syllabus and analyses.
- 14.Hundred and three students have enrolled for 3 Certificate courses.
- 15.College has organized **One** UGC National Level Seminar, **Two** National Level Self Funded seminars ,**Two** State Level workshops and Twelve College Level Workshop on curriculum related topics. **One** Inter Collegiate Management Fest and **One** Day Inter State Collegiate Commerce Fest are also organized.
- 16.Institution conducts study tours, field visits and project works for development of practical knowledge of the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 4

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	01	0	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 49.65

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	0	2	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 23.38

1.2.1.1 How many new courses are introduced within the last five years

Response: 245

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 91.67

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 6.87

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
192	11	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

■ Gender :

- The co-education system in our College prevents gender discrimination.
- Special Lectures creating awareness help to avoid the gender discrimination.
- Ladies' Association functions as a tool of women empowerment.
- Anti-ragging and Sexual Harassment Cell are conducting awareness programs and Grievances of the student are addressed.
- Rangoli ,Cooking,cultural and other Competitions are organized jointly for boys and girls..
- Both girls and boys are offered equal opportunities to participate in Moral Tests.

Human Values:

- Enrolment of names in the Voters' List.
- Grievances Redressal Cell takes active part by complying grievances .
- Activities are conducted on human rights.
- IC subject educates the students on Human and fundamental Rights.
- Human Rights and Environmental Studies subject educates the students on Human Values and Importance of Environment.
- Awareness program to get AADHAR and PAN and to motivate the students compulsory voting.
- Morning Prayer helps inculcate values like co-operation, working together and peaceful life.
- The youth building units like NCC, NSS and YRC develop values of life in students.
- The Uniform dress code develops the feeling of oneness among the students.

Moral and Ethical Values:

Our College is founded by H.H. Shri Mallikarjun Mahaswamiji and run by Poojya Swamijis like Poojya Shiddheswar Mahaswamiji , Shri. Sanagamdev Swamiji and now Shri. Yatishwarnand Mahaswamiji as Sole Trustees. BOM of our College consists of H.H. Adrushya Shri Kadasiddheshwar Swamiji as Chairman, Poojya Shri Shradhanand Swamiji, Shri Istaling Swamiji as members. Thus, our College organizes Spiritual Discourses by all these Poojya Swamiji for the benefit of the students. Every year, on 12th January National Youth Week program is observed to memorize the Spiritual Icon Swamy Vivekanand. Nadageete and National Anthem in every function promote patriotism and nationalism . Lectures on Yoga, Meditation, Spiritual and Social Values are arranged. Personal touch with the students and parents by faculty members is the strength of the institution to ensure high standards of moral and ethical and human values.

Discipline committee watches students' activities and behavior and advise them to correct their mistakes. The IB, IG and CR are selected by the Moral Panel by conducting moral, written and oral tests. PDCS subject helps students to develop professional ethics and communication skills. The subjects like Entrepreneurship Development, Auditing, and Company Secretary definitely help to develop good qualities and moral values. Computer Application Course enables to develop computer skills among students in the modern world. Certificate courses offered enable the students to gain knowledge about Human Values, Professional Ethics, Computer and Communication Skills.

Legal Aid Programme and Competition on Reservation conducted in the college under Human Rights Cell.

Environment and Sustainability:

The campus is full of variety of trees and plants. It enriches the beauty and attraction. There are separate Botanical and Ayurvedic Gardens. Regular efforts are made to keep the Campus clean and green. Adequate water is provided through public water supply and two bore-wells. A separate gardener is appointed to maintain the garden. The College got the Green Audit and the maintenance is done as per their suggestions.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 5.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 31

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 1.53

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	10	4	7	11

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 52.36

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
592	574	615	637	616

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1306	1200	1170	1110	1050

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 52.36

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
592	574	615	637	616

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:****Response:-**

Our institution has been adopting the below said methods to know the levels of students soon after the admission process is over, and the institution organizes special programs for advanced and slow learners respectively. The admission committee consists of Principal, HODs, office superintendent and librarian.

The admission committee counsels the students during admission process. After the admission process, the same is reviewed to know the students' profile and also to ascertain their level. In the light of the findings, the committee recommends the necessary steps to be initiated by the institution. This will help the institution to identify the students who need help in academics. The institution has always given more importance to gain excellence. In view of this, it requires to recognize and respond to special learning needs of slow and advanced learners. Therefore, the institution gives more stress on identification factors and responding actions to bring objectives into practice.

Previous academic performance, formal interaction with the students by faculty in general and mentors feedback in particular are taken into account in identifying the learning levels. The admission committee orally assesses the learning level, communication skills and their interest in subject before the admission process. The committee guides to select a specific combination of optional subjects in UG courses. Faculty members deliver some lectures to orient the students at their entry level. With regard to this the Principal, senior faculty, HODs and other faculty interact with the students.

Extra classes are conducted for non-commerce students taking admission to B.Com course. Apart from this, some informative classes are conducted to enhance the students' knowledge in the concerned subjects. By doing so, the students' confidence level is increased. Remedial classes are conducted for the slow learners. They are given utmost care to grasp the subject. Enrichment classes are also conducted for advanced learners. The Principal, HODs and staff together plan and conduct, monitor and assess the programs. This process is continuously monitored by the Principal and the HODs. Suggestions are passed on by the head of the institution and senior faculty to rectify the minor mistakes.

Since our institution is situated in the rural and the border area of Karnataka and Maharashtra, the students who are mainly from vernacular medium coming from above said area, teachers put efforts to teach them in simple and understanding English.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 20.41

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.34

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences**Response:****Response**

The institution has initiated learning more through students' centric methods, giving more opportunities for the students to participate in various curricular activities and solving their problems by undertaking the following practices in the institution.

The staff collectively prepares their own calendar of events for the academic year. The academic calendar of events consists of list of various activities that the institution proposes to undertake during the respective academic year. Students are given much liberty to share their ideas for each specialization and are guided by the concern HODs. Apart from this, students' council members of various committees formed under the chairmanship of the Principal, contribute their ideas as well. The teaching plans are then collected and consolidated into one calendar to identify and conduct the planned programs.

After the commencement of the academic year, every staff is informed to submit teaching plan. Accordingly, every individual staff prepares plan of teaching and the same is submitted to head of the institution. The plan of teaching contains details about the topic, sub-topic to be completed within the stipulated hours, classes, periods allotted. In this regard teaching aids, methodology, reference books and journals etc, tests and examinations are conducted throughout the year to extract the best knowledge of the pupils in their respective subjects. The institution strictly abides by the two semesters, odd and even. Each semester has 16 teaching weeks excluding the days of examination and evaluation. Examinations are conducted in the college as per university circular and time table.

In the beginning of the academic year, the college calendar of events is prepared which is made available for the staff and students to cope-up themselves to get ready for the action plan. Besides the college calendar, one more calendar that is general calendar is also prepared and displayed on the notice board for the benefit of the students' community. Considering the individual staff work load within and across the specialization and keeping in mind the availability of the classrooms, general timetable for odd and even semesters are prepared by the time table committee.

The course-wise general time-table of the college is displayed on the notice board. Accordingly, the students attend the classes which enable them to interact with the teachers and the peers. Apart from the delivering lectures, the students are also given assignments. Under 80:20 year end and internal marks pattern ensures that the learning is student centric and assessment of student is more individually relevant. The assignments make the students confident to face the final examination.

As the mission of our college 'commitment to propagation of knowledge' states that the college provides all the facilities such as well-equipped classrooms, Labs and library to make learning effective.

(Documents enclosed)

1. Odd and even semesters final examination university timetable from 14-15 to 18-19.
2. Calendar of events, both of college and university.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 34.48

2.3.2.1 Number of teachers using ICT

Response: 10

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 34.82

2.3.3.1 Number of mentors

Response: 17

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Response

The institution has initiated innovation and creativity in teaching learning by following methods.

There is a separate function hall where seminars are organized for students to make the lectures lovelier. Our college library is partially computerized and provides internet facility for both staff and students. The college library has advisory committee while library provides latest books recommended by the committee and staff. Different departments undertake study tours, industrial visits and field trips etc. which ensure students practical knowledge of their respective subjects.

Students are given chances to undertake projects in their pet subjects and asked to submit the reports. Undertaking projects and submission of report is mandatory for BBA students, for B.Sc. students, submission of practical journal is compulsory. Out of 20 classrooms, 10 are well equipped with LCD projectors connected to computers, Laptops and Sound system and wireless mikes are used in large classes. Faculty members make the best use of LCD projectors by showing movies and dramas related to the subjects. And use projectors to make the lecture effective. Internet and wi-fi facility is free for staff and students in computer lab and library. Our classrooms, Computer lab and Language lab relating to science department are equipped to cater the needs of students and staff. This has made the teaching learning process successful.

Innovative approaches are being tried by the various departments. The institution promotes teaching learning by providing infrastructural facilities for implementing innovative approaches and methods of teaching learning process. The ICT methods are being implemented to promote teaching learning process. In this regard, students centered process and their participation is vital.

Following are some of the innovative methods being practiced in the college.

1. Use of LCD projectors (ICT) in teaching learning:- Students are encouraged to use ICTs and thereby they can be more familiar to their subjects. Students are also supported to do inhouse Seminar by using ICT and healthy discussions are carried out in this regard.
2. The language lab is working in order to enhance English speaking skills.
3. College conducts various study tours, field trips, industrial visits and demonstrations, which help students, get practical knowledge and training.
4. Students are given projects on different topics to promote their skills.
5. As per as industrial visits and field trips, students are taken to the industries and asked to submit the report on the functioning of the factory and labors.
6. Students are also taken to National calamities areas like flood affected, earthquakes areas to survey the losses to public and individual property.

In the teaching - learning process, the head of the institution makes academic audit. The audit is carried out in three steps. In the beginning of every semester, all the teaching staff prepare plan of teaching and they submit their teaching plan to the Principal. According to the plan of teaching, the staff conducts the theory classes and covers the syllabus. Meanwhile, for every semester, the staff conducts two IA tests and awards internal marks.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.24

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 26.31

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	8	8	7

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 10.88

2.4.3.1 Total experience of full-time teachers

Response: 315.46

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 21.28

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	2	2

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms in Continuous Internal Evaluation (CIE) System at the Institutional Level

Centralized Continuous Internal Evaluation System: Two **Internal** Assessment tests are conducted as per University Guidelines, One in 8th week and the other in Twelveth week of the semester and home assignments are given.

Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives:-

- The orientation programs at the beginning of the semester through public address system of the college.
- Teaching Plan contains with Continuous Internal Assessment evaluation procedures, Academic Calendar with Exam dates.
- Orientation on changes and amendments in the evaluation process through Staff Meetings and displayed on the Notice Board.

Result Analysis and Review Meeting: Result Analysis is done by the class teachers after every Continuous Internal Assessment Test. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts department wise Review Meetings to give necessary feedback for the improvement of students' performance.

Progress Reports and Parents' Meetings: The institution is keen on monitoring the performance of the students and reports to Parents/ Guardians are advised to note the performance of their wards and take remedial measure if needed.

Representation in the Board of Studies: The senior faculty members appointed by the University act as the member of Board of Studies, BOAE and BOE. At every meeting, they suggest evaluation Reforms and discuss any discrepancy in the Board of Studies meeting. At the time of central valuation, the examiners have the facilities to represent any out of syllabus questions. Chairman of the valuation Board will take necessary action.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Basic eligibility for evaluation process is made known to students through university website, notice boards and class counseling.

- The internal assessment evaluation process is communicated to students by the respective faculty.
- Institute notifies evaluation process and related documentation on the notice board. This includes distribution of marks and schedule of internal evaluation and university evaluation.
- Students are given general instructions regarding the evaluation methods of University answer scripts. The periodic instructions issued by the university are promptly communicated to the students.
- Institute also notifies the criteria for allocation of term wise marks through notices and class counseling.
- Staff meetings are conducted periodically to review the evaluation process.
- Display all unit tests marks within a week after end of unit tests.
- Further any changes in the evaluation process will be communicated to students and faculty through circulars.
- Syllabus for internal assessment will be communicated to students well in advance.
- The teachers are entrusted with the duty of providing awareness among the students regarding this.
- Display term wise marks at the end of each semester for students' information and solving grievances of students if any.
- At the end of each semester, the Principal verifies the internal marks for all the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

Ø At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

Ø The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

Ø Evaluation is done by the course handling faculty members immediately.

Ø The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

Ø The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the notice board.

- Ø The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
- Ø Noting the values in observation and validating the theoretical aspects, student must submit lab journals regularly.
- Ø Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.
- Ø For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.
- Ø For the quality of the projects, the evaluation is done by the project guides.
- Ø To ensure the transparency and curb the mal-practices, the university has the system of appointing external senior supervisors, flying squads etc.
- Ø The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

Redressal of grievances at institute level:

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Query, if any, is discussed with faculty and HOD.

College Level: The External Senior Supervisor is appointed for smooth conduct of examinations by RCU, Belagavi. If students are facing any problems, they are solved by the institution. Chief Examination Officer appointed by the university. The grievances during the conduct of online/theory examinations are considered and discussed in consultation with the Principal and if necessary, forwarded to the university by examination section.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at RCU, Belagavi examination section after forwarding such queries through the college office. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- Every Academic year an Academic calendar is prepared by the Institution with the help of the senior faculty and in consultation with all the HODs after taking into account the University schedule and Government holidays.
- In the every Academic session, the students are informed of Academic calendar and the same is displayed on the notice boards and strategic locations.
- In the preparation of the Academic calendar, the institution can incorporate minor changes in Academic calendar which he may deem fit considering the unforeseen circumstances.
- The Academic calendar consists of admission notification, College reopening, orientation, fresher day / induction program, selection of ideal boy, ideal girl and CRs, inauguration of sports and cultural activities, celebration of Independence Day, Teacher's day, NSS / NCC foundation day etc.
- The schedule of examinations is given in Academic calendar.
- The different course teachers dictate the syllabus and also discuss the pattern of question papers and how the marks are allotted in relation to home assignment, attendance and students performance in the two internal assessment tests.
- The final examinations at the end of each semester are conducted on the guidelines and circulars are issued by the university examination section.
- At the end of each semester, display of Internal Assessment marks is also mentioned in the Academic calendar.
- The details of the Academic calendar are shown as a supportive document.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Response:

Our students have bagged 2 gold medals namely Ms. B. K. Patil and Mr. N. M. Kalaje of Commerce. Our Students have won 2 University Ranks in the faculty of arts and commerce , Mr. N. M. Kalaje of commerce stood 5th Rank to the University and Ms. Triveni Kamble of Arts stood 9th Rank to the University. Similarly our proud NCC under officer Ms. Jinashree Gane won National Level award in Firing at TIC camp held at New-Delhi.

1. Programme Outcomes

After graduation, students get a qualifying degree to get jobs, self-employment or pursue higher education.

Following are the major outcomes of the program.

- Human values and social values imbibed among the students make them responsible citizen.
- They gain knowledge about Indian culture, history and heritage.
- They will develop competency of facing social, economy, political, commercial and science.
- They can go for higher education like post-graduation, MA, M.Com, MSC,B.Ed, CA etc. and to face competitive examinations like KAS, IAS ,tax consultancy and e-services etc.

1. Programme Specific outcomes

B.A. programme specific outcomes are -

1. Understand ancient History, human values and ideals.
2. Study basic concepts of political science and ideological traditions in political science.
3. Acquire knowledge about structural and functional aspects of constitution, state government and local self-government.
4. Will understand basic concept of micro economics, fundamental themes of economics, distribution of income.
- 5) Gain knowledge about concepts of micro economics and Indian economy.
- 6) Will come to know history of Marathi language.

Additionally, they study IC, HRES, PDCS, CA as mandatory.

B.Com. program specific outcomes are-

1. Accounting: Acquire knowledge of accounting of different firms.
2. Marketing: Understand marketing strategies and Market Research.
3. Management Accounting: Analyses of Financial Statements and Determination of financial ratios.
4. Taxation: Assessment of tax liability of individuals, firms etc.,
5. Specific Areas: Gaining Knowledge of business management and of banking and insurance.
6. HRM: Helps learning HR principles, practices and human resources management.
7. Company Administration: The subject Secretarial Practice helps them to know company administration.
8. Computer Application in Business: This subject studied for five semesters helps know about application of computer techniques in business.

B.Sc. Program specific outcomes are-

Physics: Develops the concepts of modern physics and learn application of physics in day to day life.

Maths: Perform computation in higher mathematics and ability to solve problem.

Chemistry: They also learn about chemical mechanism and practical utilisation of reactions.

Computer Science: Empowers to design, implement and evaluate

computer system, process, complement or program.

Program specific outcomes are-

Students will develop skills of effective management and take on more responsibilities in future and to give results in area of their interest.

The ability to understand, analyse and apply management concepts in the areas related to marketing, human resources and finance for efficient running of business organisation for varying complexity in competitive era.

C) Course outcomes: These courses help students to earn their livelihood and lead their life.

D) Certificate courses-

Our institution provides certificate courses in Indian Constitution, Spoken English, Yoga & Meditation and Online Certificate course in Computer Application.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Response:

The institution has developed following methods for measuring attainment of POs, PSOs and Co-potential capacity and skills installed in students. The effects of programmes are measured on the following basis-

- Performance of students in internal tests.
- Students' presentation in classroom seminars, quiz and other competitions.
- Joining higher studies and professional courses.
- Appearing and passing competitive exams.
- Successful in placement in various jobs of corporate sector.
- Leadership qualities in coordinating curricular & co-curricular activities.
- Feedback from alumni, parents & students.
- Alumni meets disclose about the program outcomes as alumni placed in different jobs attend and

express satisfaction about their graduation.

- Office records relating to dispatch of Transfer Certificates help to locate number of students processing to higher education.
- Average passing % of students is in between 60% to 80%.
- The alumni making mark in public life and occupying top positions.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 83.04

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 142

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 171

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 29

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Response:-

The College IQAC along with Shivanand Career Academy and placement cell is functioning as Incubation Center to enhance ecosystem for innovations and entrepreneurship. The institution is continuously organizing various programs to transfer the knowledge to initiate new startups.

Following Programs organized in our college

1. UGC sponsored One Day National Seminar on “Mysticism in Kannada Literature” was organized on 29/03/2014.
2. One Day self-funded National Seminar for students was organized on, “Higher Education-Students’ Expectations” on 28/03/2018.
3. One Day Self-funded National Seminar on “Quality Dimensions in Higher Education, A Prospect” on 16/10/2018.

Students of our College especially B.Com, BBA and B.Sc. were taken to nearby industries to impart practical knowledge in the students by way of interaction with the workers and industrialists. Students are assigned to prepare project work and asked to submit to the concern departments. Students of Career Academy were taken to industrial visit to Bengaluru and Mysuru. And the students visited HAL Bengaluru and Mysuru zoo and other Places on 9th Jan. 2018.

Apart from the industrial visits, the college also organizes study tours and picnics for the students who gain practical knowledge. A study tour was organized for BA students on 18, 19 and 20th Feb. 2017. Students visited Historical and Tourist spots like Mirza Fort, Karwar, Gokarn, Murudeshwar, Aagumbe, Horanadu and Dharmasthala. Similarly the Department of Economics had arranged one day tour on 21 Feb. 2016. Departments of B.Com and BBA have arranged tours and industrial visits to nearby industrial areas of Maharashtra State and visited Sayajiraje Park and Pandharapur.

In addition to the above listed programs, the college also organized number of workshops and special lecture programs.

1. One Day workshop was organized under IQAC on “Role of Modalities of IQAC” on 28/10/2016.
2. One Day state level workshop was organized on “Preparing Students for Competitive Exams” by Social Science association on 02/04/2019.
3. One Day workshop for public and businessmen on “GST” organized by Department of Economics and Income Tax Department, Government of Karnataka Belagavi division.
4. One Day orientation on “NAAC Guidelines” was organized under IQAC on 02/04/2019. Principal KLEs Bagewadi College, Nippani, Dr. M. B. Kothale, NAAC Asseser was the resource person.
5. The students of BBA had organized “Management Fest” on 30/03/2016.
6. The students and staff of the college participated in “Bharat Vikas Sangam” organized at Siddhagiri Mutt, Kaneri, Kolhapur (Maharashtra) on January 19 to 25, 2015.
7. The students of B.Com had organized one day “Commerce Fest” on 27/02/2019.
8. Government of Karnataka District Industry Centre Belagavi staff had organized three-days orientation on “Entrepreneurship Development Training” on 23/01/2017 to 25/01/2017.
9. Shivanand Career Academy had organized one day orientation for all the final year students on “How to prepare for competitive exams “. On 4/01/2019.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 19

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	4	4	4	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.18**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
8	1	3	2	11

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.85**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
10	2	12	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

Our institution stands on Spiritual background. The institution is well networked with its neighborhood and promotes continuous interaction which involves students' participation. The institution provides all support and encouragement to its students as is evident from the below mentioned activities that have been undertaken by different students' bodies during each academic year to make them better citizens of the nation.

Our institution not only teaches the syllabi but also provides the spiritual knowledge to the students by our Poojya Swamijis.

Our college campus has Medicinal (Ayurvedic) garden. The college has introduced various projects through other subordinate and supportive bodies like NSS, NCC, Red Ribbon cell, Red Cross, Commerce Association and Ladies' Association which help in community development. Many social organizations and hospitals have helped the students to organize medical camps. Blood Donation camps, Free Eye checkup camps, Street Plays for HIV/Aids awareness, Voting awareness, Tree plantation, Dengue awareness, Anti-dengue rally, Pulse Polio programme, Public awareness programme of sharing harmful effects of using tobacco and gutaka, Driving license and Road safety week programme and Swachha Bharath Abhiyan etc.

The basic aim of the college is to make the students self responsible and socially responsible. Various lectures and talks are organized on skill development and social values. The following camps are organized every year.

1. Blood donation camp
2. Voter awareness rally and programme
3. Dengue awareness programme
4. Health checkup programme
5. Eye pledging programme
6. Eye checkup programme
7. Pulse polio campaign
8. Aids awareness programme
9. International yoga day

10). Swachha Bharath Abhiyan

11) Deshi Adige, Deshi Udage

These programmes have developed the sense of belongingness among students. These programmes have helped the students to imbibe the values like sharing, honesty, respecting, other opinions and time, compassion, sympathy and empathy.

Our Heritage Club visited Khidrapur, Kopheswar temple(Maharashtra) which are now under the control of Government of India. These were built in 5th and 6th century and they have the history of Lord Shiva. In addition to this, our club visited Ramatheertha and Kolhapur. A study tour was organized by Department of Sociology and Political Science for the students who visited the Central Jail, Dharwad and Hindalga Jail

, Belagavi. The students interacted with jail's officials and prisoners. This helps the students to learn moral values of not committing any crime and controlling over mind can prevent such criminal activities. The students of B.Com. And BBA have visited industrial visits in Ichalakaranji industrial areas and the Sayajiraje Park in Maharashtra state.

Outcomes of Extension activities-

1. Development of leadership qualities.
2. Making students more interactive and socially committed.
3. Adding moral values and social responsibilities.
4. Enhancing their confidence.
5. Making student ideal citizens and good human beings.
6. Enhancing the spirit of team work.
7. Helps to develop personality.
8. Increasing the Social and Environmental awareness.
9. Development of managerial skills.

10) Making them Self and Social responsible.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 11

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	4	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 43

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	8	09	11	6

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 88.27

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
550	500	600	518	508

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 16

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	4	2	4	3

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	2	3	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Response :

Governing Body of SMA T's, Shivanand College, Kagwad, is the apex body of the college which formulates policies and plays an active role in executing and monitoring infrastructure. Various committees of the management suggest their recommendations about the necessity of infrastructure. The college is located in a vast and peaceful area of 6 acres just beside the Bus stand and at the outskirts of village and on the border of Karnataka. Adequate infrastructure is created to improve the quality of education.

Following infrastructure facilities are available :

i. Class Rooms : The College has 20 spacious classrooms with proper lighting facilities. Rooms are airy and ventilated. Of them, six rooms are big in size. Nine lecture halls are equipped with ICT facility.

ii. Laboratories : The College has separate laboratories for Computer, Physics, Chemistry and Language. Computer laboratory has 71 computers connected with Internet and Wi-Fi Facility. Each student is given one computer during practical period. Battery backup is provided to avoid power-cut disturbances. It is equipped with wall mounted LCD projector and screen. There are Laboratory facilities for B.Sc. Students for practical in Physics and Chemistry. A Separate English Language Lab is also provided for students.

iii. Seminar Hall : The College has a Seminar cum function hall to organize Seminars, Workshops and Conferences. It accommodates approximately 250 students which is equipped with audio-visual facility and wall mounted LCD projector and a screen.

iv. Internet Connectivity: There are 5 BSNL broadband internet and Wi-Fi facilities available in the Library, Staff Room, Office and Principal's Chamber, Computer Lab. and other Labs.

v. Library: The College has a spacious library hall with an area of approximately 200 sq. mtrs. It is divided in compartments to provide special reading space for students and staff members. The Library has a broadband internet connection with **Wi-Fi facility, Easy Lib Software, caliber e-book Management and Open Access Facility.**

vi. The Principal's chamber has land line phone, computer, internet, printer, intercom and facility of giving direct class room instructions from the chamber itself.

vii. A separate staff room for teachers with basic facility, separate furnished hall for IQAC with internet, WI-FI and printer facility and separate ladies' rest room with basic facilities are provided.

viii. The care is taken to provide safety and security to girl students by installing CC Cameras to cover the

entire building and campus.

ix. There are three working bore wells and separate canteen.

x. The NSS office built by Volunteers and Officers with computer facility, NCC Office with computer.

xi. There is a big (1044.20 sq. meters.) Indoor Sports Hall with all basic facilities. Separate office room with computer is also provided in this newly built Hall.

xii. There is vehicle parking shed for students and staff, built by NSS Volunteers and fund of Young leader award given by Ministry of Youth and Sports Affairs, New Delhi, through RCUB.

xiii. Aqua Guard with 120 liters is installed to provide RO safe Drinking Water Facility for students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Response :

Sports Activities

i. Outdoor : College has vast play ground with 200 (mtrs) six tracks, Cricket, Kho-Kho Ground, High Jump, Long Jump, and Volley Ball grounds etc.

ii. Indoor : The College has newly built indoor sports training facilities hall for indoor Games.

iii. Gym facility Hall : There is a Gymnasium facility with eleven stations to support students for developing sports skills. It is installed at one corner Indoor Sports Training facility hall.

28 Students have been awarded with University Blues Award in Athletics, Swimming, Wrestling, Ball Badminton, Table Tennis, Kabaddi, Hockey, High Jump, and Hand Ball etc.

iv. Seminar Hall : There is a seminar hall with a capacity of two hundred fifty students which is used as function hall also. It is used for conducting Workshops, Seminars, Conferences, Youth Festivals and Functions. All cultural events of College and Inter- College are conducted in the same hall. There is also open theatre to organize Mega- Cultural Events. which is used for big functions and youth festivals. We have organized one Management Fest and one Commerce Fest.

v. There is a short term Yoga training facility in the college. The college arranges Yoga Training Camps of 10-15 days every year by inviting expert Yoga teachers, Swamiji's from various places. Every year, on 21st June International Yoga Day is celebrated by involving all the students. Workshops on Yoga and Health are organized by the college. Yoga and meditation value added programs are frequently organized in College.

vi. National Service Scheme : The college has two units with 100 Volunteers each (Central and State units).

vii. The College has an NCC Unit with 108 Cadets' Strength. It is a unit consisting of 73 Male cadets and 35 Female cadets. Cadets attend NIC/RD/TS/BLCU/CATC/Army Attachment camps regularly.

viii. Cultural Activities : There is a big function hall. All cultural and public speaking activities are carried-out in the seminar hall which is equipped with furniture, wall mounted LCD projector, audio-visual aids and screen to accommodate about 250 students. Mentors are hired to train students for cultural events.

ix. Health and Hygiene : The college is located in Rural and Border Area of Maharashtra in a beautiful and peaceful place. It is free from Air pollution and Sound pollution.

The campus is green with plenty of trees in college campus and a small portion of lawn have kept the college campus green, pollution free. And also we have two beautiful Gardens viz. Botanical and Medicinal plant (Ayurvedic) Garden.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 50

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 34.6

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
9.28	9.24	7.41	8.13	7.17

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Response :

Name of the ILMS software : Easylib

Nature of Automation (fully or partially) : Partially

Version : 4.3.3

Year of Automation : 2004

SMAT's Shivanand College Dnyanayogi Granthalaya

The Vision of our College “ To provide equal opportunities of higher education to rural youth” and Mission “Commitment to propagation of Knowledge” In order to fulfill the Vision and Mission of the college given by His Holiness Shri. Mallikarjun Mahaswamiji, His disciple and guiding angel of this institution H.H. Shri.Siddeshwar Swamiji Dnyanayogashram Vijayapur is named as “Dnyanayogi Granthalaya”. As per the guidance of our Chairman H.H. Shri Kadasiddeshwar Swamiji, Siddagiri Mutt, Kaneri , H.H.Shri Yatiswaranand Swamiji, Sole Trustee and beloved Principal and Staff. We have been

providing utmost Library Service for our rural students, which is helping them to build their career , to compete and meet the challenges of new education system.

The Library functions as a primary knowledge resource center to students and teaching faculty of the college. Library has collection of Books, Journals, Magazines, Project work report and Doctoral theses of college teaching staff. Apart from text books, library has collection of rare books, reference books like encyclopaedia, dictionaries, year books, competitive exam books career guidance books, CDs and DVDs on personality development. Library also has access e-journals, e-books through N-LIST and Caliber-E content management .

Vision and Mission of the Library :

Vision : Catering to needs of rural students.

Mission : Timely Provision of Books and Information to make them ready for competitive world

Objectives :

- 1.To encourage reading habits among students by awarding Prizes.
- 2.To Guide students about Open Access System
- 3.To Guide students to collect the information at e- content dominos
- 4.To enrich the Library with addition of new Volumes, Journals and Magazines
- 5.To provide additional books to poor and physically handicapped students.

Highlights :

Library has Open Access System and partially automated with Easylib Software 4.3.3

Dewey Decimal Classification system adopted for Classification

Library is functioning with seating capacity of 160 users at a time

E-books and E-Journals, E-news papers are available through N- List and Caliber E- Content Management

Digitalized (PDF) version of previous question papers available to users through Whatsapp application.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Response : Our Dnyanyogi Library consists of many rare books which are helpful to our students for reference purpose. These Books enrich our library and our students to participate in various competitive examinations, interviews, paper presentations in seminars ,workshops conferences etc. These books also help our teachers for reference and they also enrich the knowledge of our students to be competitive. The rare books are Encyclopedia, Dictionaries, Year Books, Project Report Backward Caste Reports etc.

- Rare Books : We are proud to say that our library has the collection of rare books. Some of the publication have stopped publishing books permantly. The same cannot be found in the present days. We have such rare books in our library. Mention must be made of English Literature, Kannada literature, Hindi Literature, Marathi Literature, Sociology, History, Commerce, Management, Banking, Economics etc
- CD and DVD : The Library contains as many as 65 CDs and DVDs which help our students community to strengthen their language skills, and personally development.
- Dictionaries :The College library contains multi-lingual dictionaries, Kannada-English Marathi –English , Hindi –English etc which help our vernacular students.
- Encyclopaedias : Our library contains multi encyclopedias like Britannica Encyclopedia, Encyclopedia of American History, International encyclopedia of Social Science, etc.
- Year Books : We have Collection of Year Books since 1982. These books help our students for competitive Exam
- Competitive Exam Books : The Library contains many competitive Books both in English and Kannada medium, for the students who wish to face the competitive exam like I.A.S, K.A.S, N.D.F, RRB, IBPS, KPSC etc.
- Reports : The library contains reports like UGC Report, Backward Classes report, etc
- Back Volume Journals : Library contains the back volume journals for the reference to faculty and students
- Project Reports and Seminar Papers are also contains in our library.
- Sri Aurobindo literature collection in 28 volumes are available contains in our library
- We have collection of Lord Basvanna's vachans in Multi languages.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.27

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.33	1.32	1.24	.81	1.67

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students**Response:** 20.13

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 125

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Responses :

The institution is continuously making efforts to update its teaching –learning process through ICT. It has installed 9+1 wall mounted LCD Projectors. The faculty members carry Laptops to teach with PPT presentation as the LCDs are installed in the 9 class rooms. The computer laboratory is equipped with 71 computers installed with internet and Wi-Fi facility. There is a screen used to teach the computer practical classes in computer lab and wall mounted LCD Projector. In all 89 computers and 10 Laptops are in use which are installed in Principal's Chamber, Office, IQAC hall, staff room, Sports, NCC and NSS office, Library etc. The computer instructor manages the repair of minor problems. Software maintenance responsibility is outsourced to Reset Computers Sangali. They visit the College once in a month to update and keep the IT facilities in order. Faculty use Pen drive and Hard discs to teach in the classrooms. Therefore, virus attack and damage to the operation system is common. Therefore, every year as per the need, Anti-Viruses are installed to avoid disturbances and damage to files.

On an average Rs. 16,290/- was spent for computer repairs and maintenance charges during the last five years.

Wi-Fi facilities have been provided to Staff Room, Classrooms, Library, Office, Principal's Chamber and seminar Hall etc. The Wi-Fi updation is up graded twice in a year tentatively in the 2nd week of July and 1st week of December.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio**Response:** 7.22

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 16.04

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
5.01	4.00	4.19	3.85	2.60

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports, complex, computers, classrooms etc.

The college has established systems and procedures for maintaining infrastructure as follows:

1. **PHYSICAL FACILITIES-** The College has own campus of 6 acres with built-up area of 4112 sq.meters. Trees are planted in and around the campus to maintain eco-friendly and pure natural environment. It is inspected by the Principal and other staff members. Campus is kept clean and plastic, tobacco and gutka free. It has three bore wells with submersible IP pump sets. They are maintained properly.
2. **ACADEMIC FACILITIES-** Academic audit is done by the Principal. All the teachers prepare teaching plans and maintain daily diaries and attendance registers. It is first monitored by the HODs of the concerned departments. Finally, it is signed by the Principal every month. Care is taken to complete the syllabus in time.
3. **ACADEMIC SUPPORT-** Teachers are provided with internet facility. They are also provided with computer facility in the staff room to explore information and update their knowledge. Subject related journals and magazines are subscribed and encouraged to use the facility. Students are given 4 books under PSL scheme to support them. Enrichment and remedial classes are engaged and monitored by Principal. Necessary instructions are given to concerned staff members and SWO to collect feedback from students.
4. **LABORATORIES-** The College has separate laboratories Physics, Chemistry and Language . The Computer laboratory is equipped with 71 computers. It is also connected with battery backup to avoid power cut problems. A register of purchase is maintained at Office and verified by Principal frequently. The Computer instructor manages repair of minor problems. Software maintenance responsibility is outsourced to Reset Computer Sangali on and average Rs :16290 was spent for

maintenance charges to concern during the last five years. The B.Sc students are provided adequate facility to make practical in Physics and Chemistry Laboratories and there is a separate English Language Lab is also provided for students. Chemical and apparatus purchased every year for practicals and concerned faculty members maintained stock register in their respective subjects. The time barred chemicals and damaged apparatus will be returned to suppliers.

5. LIBRARY- Library has more than 36438 books and there is a special hall for reading. Stock verification is done by librarian and library committee consisting of two or three senior staff members. It has installed Easylib and outsourced to Easylib Software Private Limited Bengaluru. To maintain cleanliness, old news papers, magazines, weeklies etc. are sold to local paper buyers. This is how solid waste is managed. Library Staff carries out book binding work when ever necessary.
6. SPORTS- There is a separate indoor sports training hall. Every year sports materials are purchased and recorded in the purchase register. The physical director with the assistance of a peon regularly upkeeps the sports equipments, keeps them in good condition and gets the minor repairs done from outside agencies, if needed he also arranges for replacement of the damaged sports equipments.
7. CLASS ROOMS- Classrooms are kept clean by the peons. The total class rooms are divided among peons for cleaning. It is individual responsibility of a peon to keep the assigned rooms clean. It is responsibility of the concerned peon to see that light and fans are turned off and windows and doors are closed properly to avoid damages.
8. CAMPUS- Campus is supervised by Campus Development Committee and kept clean by Gardner appointed for this purpose. Garden is maintained clean and green. There is lawn of 2579.12 sq mtrs acre. It is properly maintained by the gardener and peons. There are around 237 trees in the campus and ground. So, campus is seen beautiful.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 42.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
445	71	306	265	218

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 12.71

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
98	78	73	70	65

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 9.07

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
75	44	42	116	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.74

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
26	13	5	4	5

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 17.42

5.2.2.1 Number of outgoing students progressing to higher education

Response: 31

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 65.5

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	1	2	2	7

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	2	4	3	8

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 27

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	5	3	5	5

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The student council representatives are selected purely on the basis of merit and moral values by the Moral

Panel. The selected students' representatives like Ideal Boy, Ideal Girl, Class representatives and Sports Secretary are given an opportunity to work in various functional committees/cells/associations and to assist the staff members for these committees. Principal is the President and one of staff members is Chairman. He/ She is assisted by two or three staff members and student representatives. Further, the student representatives are provided an opportunity of taking them on IQAC composition, organizing the student function, assisting the functional committees to conduct various events, share the students' problems etc. The Ideal Boy and Ideal Girls are given chance of being part of all the functions at the college. The NSS, NCC, YRC, RRC, Career Academy, Annual Fest and Gymkhana Day functions are organized with full participation of these representatives with the guidance of concerned committee members.

On the College Gymkhana, one student is selected as a Sports Secretary who actively takes part in all the sports activities. As a regular procedure, every month joint meeting of Principal, S.W.O and student representatives is organized where students actively participate in the discussion relating to academic and administrative matters.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 10.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	9	7	10	12

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Response :

The Alumni Association is registered under the Karnataka Co-operative Registration Act 1960 (Karnataka Act 1960 Annexure 17). It is known as Shivanand College Alumni Association, Kagwad Taluka Kagwad, District – Belagavi as per the registration number **CCNRS048430 /19-20**.

Non – Financial Assistance :

Alumni Association is active and organizes good number of functions. We invite alumni achievers as Chief Guest to our Gymkhana Day every year.

- 1.Alumni sharing their work Experience with the students and to make them more competent. (On the occasion of NCC Day Celebration and Gymkhana Day Celebrations)
- 2.The Alumni Association also participates in the college events.
- 3.The Association actively participates in NSS and NCC Activities.

The President of Alumni Association along with his office bearers attends National Festivals, Inaugural Function of Gymkhana and Other Association's Activities and Annual Social Gathering and Farewell Function. The association members participate and give feedback for the improvement of quality of education.

Financial Assistance :

Our many Alumni members Smt. Asha V. Sawant of Karad, Shri. Veerbhadra Gadge of Lokur, Smt. Khichade of Jayashingapur, Shri. A. I. Akkiwate of Hukkeri, Shri. R.T.Savale of Rajapur have deposited amount as FD jointly with the Principal in the Bank and the interest accrued on deposits will be used for giving cash prizes to Meritorious students every year.

The objectives behind this

- 1.To encourage present meritorious students by awarding cash prizes every year.
- 2.To felicitates Alumni Achievers by recognizing their special achievements at Annual Fest.
- 3.To collect membership fee of Rs. 100/- (One hundred Only) from outgoing students every year.
- 4.To provide sponsorships to conduct the Inter-collegiate Zonal Level Sports Tournaments in our college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 3 Lakhs - 4 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 6**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	02	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Response

Teaching Staff :

The role of the college is most significant in the development of leadership which is the urgent need of the hour of the nation. College helps to develop the leadership by providing the facilities to staff and students to develop their leadership qualities in different manners.

The Principal is first among equal, and he is ex-officio member of management committee. He acts as link between management and staff and students. Similarly, the staff secretary is leader of teaching faculty and he acts as link between Principal and teachers & students.

Each Head of the Department is the leader in his/her respective department and provides needy directions to his colleagues and students, regarding administrative, academic activities and he Co-ordinates with other departments, office and Principal. The staff members act as conveners and are the members and Chairmen of the functional committees. This provides an ample opportunity to teachers in molding the personalities of the students as well as to improve and implement the policies with the co-operation of the students. The role of IQAC is most important, because it is responsible for quality initiatives and quality enhancement.

Non-Teaching Staff

The role of non-teaching staff is as equally important as teaching staff, without which the administration of the college is impossible. They are also the members of functional committees of the college.

The Office Superintendent acts as co-ordinator and the office work is distributed among the members of non teaching staff. So, it makes very easy and efficient administration of the college.

The students

Today's students are the tomorrow's leaders of the nation, Hence, college provides the most important platform to students to develop their leadership qualities.

In our college the Ideal Boy/Ideal Girl, CR and Sports Representatives are not elected, but they are selected through the process of moral and meritorious tests, which are conducted by the Moral Panel. The IB IG, CRs are all members of the Functional Committees. They act as link between Students, Principal and Staff. Further, the college has provided the units like N.S.S, N.C.C, YRC, Scouts and Guides, Heritage Club, Career Development Academy, Language Laboratory, Social Sciences' Association, Commerce

Association etc, which provide scope for students to exhibit their talent of leadership qualities. The meeting of student representative members are conducted by S.W.O & the Principal at the end of each month and get the feedback. Thus, all efforts are made for all-round development of personality of students which result into the development of leadership quality in students. So, number of students have emerged as University Blues, participated in CATC (Combined Annual Training Camp) of NCC, number of NSS students participated in Republic Day Parade at New Delhi and State Level. Number of Prizes were won by our students in inter collegiate and University level competitions in Quiz, Debates, Singing, Dance etc. These are in tune with the Mission and Vision of our college which succeeded in creating the leadership qualities among staff and students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Response

Organizational Structure of the institution including governing body, administrative setup and functions of various bodies, services rules, procedure, recruitment, promotional policies as well as grievances redressal mechanism.

SMAT's

Shivanand College, Kagwad.

Board of Management

Sl. No	Name	Designation	
01	Poojya Shri. Yatishwaranand Swamiji	Sole Trustee	
02	Poojya Shri. Aadrushya Kadasiddheshwara Swamiji	Chairman	
03	To be nominated	Secretary	
04	Poojya Shri. Dr.Shraddhananda Swamiji	Member	
05	Shri. Appasaheb A. Patil	Member	
06	Poojya Shri. Ishtaling Swamiji	Member	
07	I/c Principal (Degree Section)	Ex-Officio Member	
08	I/c Principal (P.U.C)	Ex-Officio Member	

Governing body

Shri. Mallikarjun Ashram Trust, Kagwad is a pioneer educational institution which constitutes the

apex body. The top management acts as an academic leader and makes strategies for academic development. The Sole Trustee, Chairman and Management, Committee Members frame the policies for the enhancement of the quality of education in the institution. It provides essential infrastructure for smooth functioning of the college.

Service Rules

All government service rules and regulations are followed. Promotions, increments, protection of seniority are maintained as per the rules and regulations of State Government and UGC.

Recruitment

The permanent full time recruitments are made as per the procedure of State Government recruitment policy and UGC guidelines for teaching faculty. First, the permission to fill up the vacant posts is obtained from the Commissioner of Collegiate Education, Bangaluru. After that, the advertisement of recruitment is given in noted daily news papers inviting applications. After receiving application and scrutinisation of applications, the call letters are sent to eligible candidates. The selection will be as per the guidelines of State Government & UGC.

Before the commencement of academic year, Principal submits the information about Part time teachers vacancies to management for recruitment. Then by the permission of management, the recruitment advertisement is given in daily news papers. After that, the appointments are made through the interview and on the bases of merit and talent.

Promotional Policies

Promotions are given as per the rules and regulations of State Government and UGC guidelines.

Grievances and Redressal mechanism.

Any grievances of staff members are settled by both Principal & Management.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Response

Quality Policy

The Management and the Principal with the help of stake holders prepare the quality policy which aims at enhancement of quality in the Higher Education.

Features of Quality Policy

- 1.It is developed by the Management of the institution.
- 2.It is communicated to all the stake holders through prospectors and handbills.
- 3.It ensures quality in all activities conducted in the college.
- 4.It promotes improvement of higher education in Arts , Commerce, BBA and Science.
- 5.It helps in the functioning of the library, computer lab, Administration , Examination, Placements and student information System.

Prospective Development Plan :

The prospective plan of the college is linked with vision and mission of the college

For Students :

To attract the students and to raise admissions. To provide quality education to students. To mould the personality of the student, and to create better citizens.

For Quality

To appoint experienced knowledgeable and eligible faculty. To provide orientation the existing faculty. To update the knowledge as productive, efficient, and effective in respective to subjects.

For Courses :

To maintain higher quality in the short term certificate courses.

Infrastructure :

To create better environment of infrastructure. To make proper utilization of infrastructure.

Employers :

To make the employees competitive, to meet the challenging needs of learning and teaching process.

Quality Improvement Strategies

The institution follows its own quality improvement strategies are as follows

Teaching

At the outset the teaching staff prepares the teaching plans, time table and study materials at the

beginning of the each semester.

Faculty members are deputed to attend Orientation, Refresher Course, Seminars and Conferences in order to enhance the quality of teaching faculty.

Learning :

- Programmes are organised for the development of students personality.
- Certificate Courses are offered to develop the competitiveness, skills fluency in English language.
- Career building activities, personality development, soft skill, development, moral and the ethical oriented activities are conducted.
- Industrial visits are arranged.

Research and Development

Teaching faculty encourages writing articles, paper presentations in Seminar, and Conferences, Publication and editing of the Books. Institution has conducted 18 self funded seminars and workshops and 1 UGC Sponsored Seminar

Community Services :

- The N.S.S Units conduct free health, eye and Dental Check-up, Blood donation, Animal Husbandry treatment camps in adopted villages during Annual camps.
- Youth Red Cross, Red Ribbon, Heritage Club, Ladies Association, IQAC, Placement Cell, organizes awareness programmes.
- NCC Unit conducts Blood donation camp, Participation in render security services in times of public festivals in different villages.
- N.S.S, NCC and Principal, Staff and students participated in rescuing relief activities in flood affected areas.
- Department of political Science and Sociology conducted voters awares programme at the eve of Lok Sabha election.
- Constitutional Day is on observed every year on 26th November.
- Voter Day is observed on 25th January every year.
- According to guidelines of ECI VAF and ELC are working the success of for no voter is left behind.

Industry Interaction:

MOUs are drawn with so many nearby Sugar Factories and other Corporate organisations for betterment of students.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Response

Administrative	Academic	Extra-Curricular
1) Admission Committee	1) Research Cell	1)Gymkhana Committee
2) Discipline Committee	2) Time Table Committee	2) N.S.S Advisory Committee
3) UGC & RUSA Committee	3) Exam Committee	3) Human Rights Committee
4) Planning & Development	4) Library Advisory Committee	4) Ladies Association
5) Grievances & Reddressal Cell	5) IQAC	
	6) Commerce Association	
	7) Social Sciences' Association	

The Principal is the Head of the institution, who possesses all the power & responsibilities. Principal cannot run the administration alone. Hence, he delegates his authorities & responsibilities to his subordinates. The Principal is assisted by all the heads of the departments & office staff who handle various aspects like Development, Finance, Admission, Examination, Scholarships, Curricular and Co-Curricular. Teachers are also assigned suitable administrative responsibilities. The most senior professors assist the Principal in policy making and day to day administration. All the HODs carry out departmental administration on regular basis. They are assigned the task of allotment of classes, sharing of department work, verification of daily diaries etc. Thus, the institution ensures the complete decentralization & transparency in its administration. The menial staff acts as a lubricant in carrying out various tasks of day to day administration.

Few senior teachers, IQAC Co-ordinators, H.O.D.s and Chairpersons of various committees, ensure effective co-operation & co-ordination among various sections & personnel of the college, so as to achieve higher quality of educational institution.

Note : For organizational chart, please refer link

Governing body

Shri. Mallikarjun Ashram Trust, Kagwad is a pioneer educational institution which constitutes the apex body. The top management acts as an academic leader and makes strategies to academic development. The Sole Trustee, Chairman and Management, Committee Members frame the policies for the enhancement of the quality of education in the institution. It provides essential infrastructure for smooth functioning of the college.

Service Rules

All government service rules and regulations are followed. Promotions, increments, protection of seniority are maintained as per the rules and regulations of State Government and UGC.

Recruitment

The permanent full time recruitments are made as per the procedure of State Government recruitment policy and UGC guidelines for teaching faculty. First, the permission to fill up the vacant posts is obtained from the Commissioner of Collegiate Education, Bangaluru. After that, the advertisement of recruitment is given in noted daily news papers inviting applications, After receiving application scrutinisation of applications the call letters are sent to eligible candidates. The selection will be as per the guidelines of State Government & UGC.

Before the commencement of academic year, Principal imparts information about Part time teachers vacancies to management for recruitment. Then by the permission of management, the recruitment advertisement given in daily news papers. After that the appointments are made through the interview and on the bases of merit and talent.

Promotional Policies

Promotions are given as per the rules and regulations of state government and UGC guidelines.

Grievances and Redressal mechanism.

Any grievances of staff members are settled by both Principal & Management.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Response

ASSOCIATIONS/CELLS/BODIES /COMMITTEES	ACTIVITIES ORGANIZED EVERY YEAR	
Induction Program	Induction Programmes are arranged (freshers' day)	
NAAC Steering Committee	The committee works under the guidance & supervision of coordinator who are the key persons.	
UGC & RUSA	It formulates the policies regarding quality enhancement & development of college. Reports sent to NAAC office on time.	
Research Cell	It conducts workshops, special lectures regarding research activities with the intention of cultivating research culture among teachers and students.	

College Union and Karnataka Samskritik Sangh	It encourages the students to participate in cultural activities, etc. to promote abilities of the students in literary field.	
Moral Panel	Its main function is to select IB/IG, CRs, SRs on the basis of meritorious tests.	
College Gymkhana	Gymkhana conducts Sports activities, Annual sports meet, University sports competitions, intercollegiate sports and athletic meet at the university every year.	
College discipline and Campus development and Overall Supervision	The committee works for implementation of Rules of Discipline of University and Government and supervises overall activities of the college.	
Annual Fest	This committee organizes Annual Day at the end of even semester.	
College Magazine	College magazine "Jyoti" is the pride of the institution. The Editor consists of Principal as President and an Editor in chief. It cultivates reading habit among the students.	
College Examinations and Time Table	Two Internal Exams are conducted in each semester. Exams are conducted according to university time schedule. It also prepares time table for faculties at the commencement of academic year.	
Library Advisory Committee	Our Library is not only store house of books, but it also provides books and digital Library facilities. The library is fully furnished with Automation under Poor Students Lending Library and books are distributed to meritorious students under PSL Scheme, Stock, Voucher done by the Library Advisory Committee. E-Lib software installed recently.	
Ladies Association	The ladies Association is always engaged in women empowerment. With conducting various competitions for ladies.	
Anti Ragging and Sexual Harassment and Grievances Redressal Cell	The cell monitors to avoid ragging activities in the college. C C cell is open all 24 hours. This committee opens grievances boxes at the end of semester and undertakes measures to solve the student grievances.	
SC/ST Cell	The cell is working for the betterment of the SC/ST students.	
Alumni Association	Alumni Association has been established and its support is found for the development of the college.	
Parents Teachers' Association	It is established to develop the relationship between college, students and teachers.	
Career Academy and Placement Cell	Career Academy and Placement Cell provides career guidance, counselling and placement assistance to the students.	
Quiz	This committee is setup to create the sense of competitiveness among students. It deputes team of students to participate in other inter-collegiate and university level competitions.	
Admission Committee	It takes the responsibility of admitting the students as per the Government University rules.	

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**Response:****Response**

SMAT's Shivanand College, Kagwad is very democratic, co-operative and supportive to staff members.

The following facilities are provided to personnel of the college-

- The college provides group insurance policy to permanent staff with minimum monthly premium.
- All the part-time and full time teachers appointed by the management are paid salary on time by the management through RTGS.
- Staff members have given separate reading room in library with computer facility.
- Management grants personal interest-free loan in times of emergency.
- Staff members are deputed to Orientation Course and Refresher Courses.
- Management has permitted to setup Shivanand College Employees' Co-operative Credit Society.
- Salaries and promotions are as per the Government Rules.
- Staff members are deputed to participate in seminars and conferences.
- Management provides ample opportunities to develop leadership qualities of staff members by nominating them as Secretaries, Organizers, Conveners and Co-ordinators of different activities.
- Management helps to conduct study tours.
- Registration fees to attend Conferences, Seminars and Workshops are provided by the institution.
- Employees are free to develop their leadership qualities academically at University and State level.
- Management allows its employees to become office bearers, members and attend the meetings of university academic bodies.
- Management felicitates its employees for their Commendable achievements on day of Annual Fest.
- The Management provides Financial Assistance to non-teaching staff- D- Group employees during emergencies.
- Pure drinking water facility
- Separate Wash room
- College Canteen
- Family Benefit fund etc are also provided in the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.45

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 0.71

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program,

Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Response

In order to evaluate the performance of faculty in teaching, research, and extension programs, the college has adopted self appraisal method. In order to get enhanced AGP, the teachers are instructed to keep records for calculation of API score. The teacher is asked to handover his/her self evaluation of the academic and co-curricular activities. Similarly, each teacher should provide the list regarding the Paper presentations. Each teacher is evaluated and analyzed on the duties performed according to their teaching plans. During the staff meeting, the Principal appreciates good performance of the faculty members, and motivates them to follow the best practices in the interest of the college, students and self development. Evaluation of teaching faculty by the students through feedback is done at the end of each academic year. Further, the IQAC has taken the quality enhancement initiatives. As a result, workshops and training programs are conducted.

Further, the daily work diaries and attendance registers are checked, signed by HOD and the Principal at the end of every month. The Principal gives time to time essential feedback for the improvement.

Non Teaching Staff.

The office work is distributed among the non-teaching staff .

1.Shri. A.V. Kocheri – S.D.A. Permanent

Assisting in Scholarship, Admission, Accounts, Filing etc.

2. O.S – Shri. Chidanand Malappagol, M.Com- temporary

Appointed by the management and assigned the duties of maintaining Accounts, Monthly Receipts and Payments and getting done the Audit of related works, all vouchers and Income Tax details etc.

3. Shri. H.A.Patil, B.Com – F.D.A Temporary

Appointed by the management and assigned the duties to maintain HRMS Salary bill and Arrears, Temporary Teaching and Non-Teaching staff Salary, all office correspondence, Income Tax, LIC, FBF, Professional Tax, G.I.S, online college information, DCF- II, etc.

4. Shri. J.S.Patil, B.A – S.D.A Temporary

Appointed by the management and assigned the duties to manage admission work, examinations, university correspondence, all types of scholarship(SC/ST, B.C.M, Fee – Concession, post metric, Affiliation work. etc.

5. Shri. S.D.Mahadik, M.Com – S.D.A Temporary

Appointed by the management and assigned the duties to maintain R.C.U Online work (Admission, Exam Form, IA Marks Entry, Teachers Entry, Convocation), Examination, NSS, Scholarship, Admission, D.T.P, Muster Book, Issue of Marks card to students and scholarship amount distribution to students.

6. Smt. T.Y.Patil, B.A – Computer Operator

Appointed by the management and assigned the duties to maintain Inward and Outward Registers, D.T.P, N.S.S, News report, daily check of email works etc.

Ministerial Staff

1. Shri. N.R.Desai – Peon, Permanent

Working in sports section and cleaning of class rooms.

2. Shri. M.M.Kamble

Night watchman and cleaning of Principal's chamber and library building.

3. Shri. M.M.Jamadar

Maintains garden and cleaning of class rooms.

Their work is supervised by Principal and promotion, recommendation of teaching and non teaching staff are made on the basis of norms and conditions of government and UGC.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly**Response:****Response****Transparency in Finance**

The Institution has adopted three types of Audits such as Internal Checking, External and Government Audit.

1. Internal Checking :

The Internal checking of the accounts is done by the Principal. Therefore, there is a Separate Committee to look after the salary of Management employees, and other expenditures which are counter checked by the Secretary of BOM every month.

2. External Audit :

The Registered Chartered Accountant Shri Sachin Lakkanavar of M/S. V.I. Karhadkar & Co. is specially appointed and he conducts the external Audit every year. The last external audit was done on dated 01/10/2019.

3. The Government Audit :

The Government Audit of the college is done by the Audit Department of Government of Karnataka and JDCE Dharwad as and when they visit the College. Recently, it was done on 27/02/2019.

The Internal and External Auditors have not raised any kind of queries and irregularities in accounting.

Thus, the college has a very effective mechanism to look after its financial resources. Each expenses is first sanctioned by Principal. Then, it is spent for particular purpose. For any requirement, first requisition is submitted to the purchase committee which is headed by Principal. The committee invites quotation and evaluates it. Then, it places the purchase order which is subject to audit.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 4.99

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.29	0.20	0.29	0.20	1.01

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional Strategies for mobilization of funds and the optimal utilization of resources.

The college comes under grant-in-aid code. Therefore, the salaries of permanent employees are paid by government.

The college has conducted self funded Seminars and Workshops out of the funds contributed by the staff members.

Funds are mobilized from Alumni Association and utilized for the welfare of the students and motivating the students by giving cash prizes to students and felicitating high alumni Achievers in the Annual Fest every year and also to invite them as chief guest on gymkhana day .

The college has got Rs. 70 Lakhs U.G.C funds for construction of Indoor Sports Training Facility Hall under UGC's XII Plan period and is almost nearing completion

Ladies' association , social science association ,commerce association , heritage club , YRC , NCC ,NSS, Akhil Bharat Sharan Sahitya Parishad Bengaluru, Scout and Guide ,Pustak Pradhikara Bengaluru

These are the strategies of institution for mobilization of funds from various government and non-government of sources and the optimal utilization of sources.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has IQAC and it was established on 5th August 2005.

The IQAC plays the most significant role in promoting the quality of the institution. It suggests policies and measures to be adopted for the enhancement of the quality. The IQAC meets once in every quarter to prepare the policy, plan, direct, implement and evaluate the teaching, learning, research and publication activities in the college. Further, the various sub-committees which deal with various activities and implement the IQAC guidelines, report the feedback. The college has prepared perspective plans for the period of five years from 2014-15 to 2018-19 academic years by taking into account the quality indicators of 7 criteria determined by NAAC. In the preparation of the perspective plan, the IQAC of the college has taken initiatives and inputs of the stakeholders' expectations. Management policies and aims and objectives of the college are taken in to account as base for forming the perspective plan. The perspective plan draft is discussed, reviewed and approved by the management, staff and students.

The IQAC has made suggestions to the authority.

Regarding Research and Publication

Publication of Magazine “Jyoti” of the college, Social –Economic Survey in selected villages, Self funded workshops and seminars, Organization of special lectures by experts, Management Fest by BBA Department, Commerce Fest by Commerce Department, workshop on competitive examination by Social Sciences’ Association, Science Exhibition by Department of Science are some of the activities carried out in the College.

Few teachers are guiding the Ph.D. students to undertake research work and they Publish the Books , articles in Reputed Journals and Edited Books .

Extension Activities Community Services

- Monitoring Campus cleaning activities by N.S.S., N.C.C, YRC, Red Ribbon, Heritage Club.
- Conducting camps of blood donation, eye check up, Animal Health check up, free dental checkup etc.
- Monitoring activities of National festivals and all the activities of N.C.C, N.S.S, trips and study tours.

- Work shop on GST for public.

Student Supportive Activities

- Purchase to books to library.
- Issuing books through PSL.
- Open Accesssystem to the students.
- Organizing Seminars for the students
- Supervising assignment tests, attendance, Induction, Youth Festival, Zonal and Inter Collegiate tournaments.
- Inter Collegiate Quiz and Debate Competitions
- Completion of Syllabus.

All the above proposals of IQAC have been accepted by the management.

Measures are taken by IQAC to integrate the academic administrative activities of preparing Annual Academic Calendar teaching plans workload distribution, Workshops and Internal tests etc.

- A change in the planned event is managed because of proper internal control.
- Both the senior and young faculty working with co-operation in some committees facilitate learning of quality functioning.

It is significant to say that ongoing method of evaluation of decision, policies activities and events, examinations provide needy feedback to the staff, which helps to bring positive changes in the operation of the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Response

The IQAC is established as per the norms of the NAAC in year 2005. It reviews the teaching learning process periodically. It conducts meetings of all faculty members with Principal to ensure that teaching-learning process is continued according to events of calendar. It reviews the meetings and minutes of previous IQAC meetings.

The methods which are followed to review teaching-learning process and its outputs periodically by

IQAC are as narrated below.

Preparation of Teaching Plans

Before the commencement of each semester, the IQAC reviews the preparation of the teaching plan by every teacher based on university norms.

The class-wise meetings are conducted soon after the end of internal test. The feedback from the students are analysed by the Principal, S.W.O and IQAC office bearers. Accordingly suitable measures are taken.

Organizing P.T. A Meets

The parents and teacher meeting is conducted once in a year. Parents are the important stake-holders of the institution. So, they are invited by sending invitation letters personally to the parents by teachers. In the meetings, the detailed information is given regarding their children and information regarding the academic and moral performance of their children and urged to them take corrective measures.

Distribution of Internal Tests marks

The academic performance of each student is evaluated in two components as per norms of university.

1. **Internal Assessment Test** – The internal assessment component carries 20 marks. These 20 marks are allotted by conducting two tests in each semester. The first test of 4 marks and the second test of 10 marks and rest of six marks are divided as 3 marks for attendance and another 3 marks for general participation in NCC, N.S.S, Seminar, home assignment and behavior.
2. **External Test** – It is the second component of evaluation of students consisting of semester end examination carrying 80 marks conducted by the university.

IQAC monitors the allotment of internal marks as per university norms and displayed on the notice board for the purpose of transparency.

Syllabus Coverage

IQAC monitors timely coverage of the syllabus by teachers in their subjects. And it asks the teachers to conduct, if necessary, the extra classes on Sundays and public holidays in order to cover the given syllabus.

Teachers' Daily Diary

As per the rules of the government and university, every teacher should maintain his/her daily work diary. It helps them to maintain continuity in teaching-learning process. Daily Diary is signed by HOD at end of every week and Principal at the end of every month. It helps to plan the extra-curricular activities to be taken by the teacher. Further, IQAC reviews the teacher's work diary periodically and recommends the suggestions.

Students' Meetings

The IQAC generally conducts the students' meeting which consists of the Ideal boy, Ideal Girl, CRs of all classes and Sports Representatives and the meeting is headed by the Principal and S.W.O.

Study Tours and Project Reports

IQAC advises the staff members to arrange study tours and industrial visits for students.

Teachers Exchange Program

Special lecturers are arranged by expert teachers from other reputed colleges and our college teachers also go to other colleges to deliver special lectures on various subjects of their specialization.

Evaluation of Students' Achievement

IQAC ensures the performance evaluation of students after the declaration of results by the university. Department-wise and subject-wise results are analyzed by each class teachers. Tests, assignments, group discussions, class room seminars and presentations are arranged by concerned teacher by using LCD, Wi-Fi.

Monitors Revision Sessions : IQAC ensures that previous years' question papers are discussed after completion of syllabus to enable the students to understand the patterns of question paper. It also reviews the continuation of short time certificate courses.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 10

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	6	8	8	20

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

Post accreditation quality initiatives (Second and subsequent cycle)

During the post accreditation period, the college has the following incremental improvements.

Sl. No.	Second Cycle in 2014	Third Cycle in 2019	
1.	No B.Sc. Programme	B.Sc. Programme introduced from 2015-16.	
2.	No Certificate Course	3 Certificate Courses viz. 1) Online Certificate in Spoken English and 3) Indian Constitution exam.	
3.	803 courses were provided.	1048 courses were provided.	
4.	No Value Added Programme	Certificate course in Yoga and Meditation course	
5.	No 'AAA'	'AAA' got done from experts from other college	
6.	No Green Audit	Green Audit has been got done by experts.	
7.	No Eco-club	Start of Eco-club in the year 2018.	
8.	No Language Lab	Establishment of Language Lab.	
9.	No Ramps	Provision of Ramps for Divyangjan.	
10.	No Plan of using Rain Water	Provision of Rain Water Harvesting	
11.	Old Sports and Gymkhana Room	Construction of Indoor Sports Training Room with Wooden Flooring under UGC XII Plan.	
12.	Only one Rank to University and No Gold Medals	5th Rank in B.Com. and 9th Rank in BA D and 2 Subject wise Gold Medals for Taxation from University.	
13.	Only One Blue in University Sports	28 Men and Women University Blues in Wrestling, Volly ball, Kho-Kho and Chess.	
14.	Old Rest Room for ladies	Provision of new Ladies' Rest Room with bathroom	
15.	Only 4 Seminars were organized.	In all 19 Seminars (12) and Workshops (07) on various Topics.	
16.	Not organized any inter-collegiate tournaments by institution.	7 Inter-collegiate Tournaments cum Selection events and 'One 10 Days Training Camp' for Kho team in our college.	
17.	Temporary Canteen Facilities	Permanent Canteen with all facilities.	
18.	No Ayurvedic Garden (Medicinal)	New Ayurvedic (Medicinal) Garden is developed	
19.	No Shade House in Botanical Garden	Shade House in the Botanical Garden is developed	
20.	No need of Chemical Waste Water treatment as there was B.Sc. Programme	Chemical Waste Water treatment plant developed	
21.	No Social Sciences' Association and Commerce Association	Social Sciences' Association is formed and Commerce Association rejuvenated.	
22.	Unregistered Alumni Association was working since 2004.	Alumni Association has been bearing CCNRS048430/19-20	
23.	Only Two volunteers and One Teacher got Best N.S.S Officer Award.	Three NSS volunteers, One NCC cadet and One NCC Officer got Awards and Recognition.	
24.	Only One Coaching program to student for competitive examinations.	Five Coaching programs to students for competitive examinations were organized.	
25.	Total Number of Books, Journals etc. available in the Library 40,000	Total Number of Books, Journals etc. available (before weed out) 44,316.	
26.	42 Publications by faculty. Two Ph.D. guides.	45 publications by faculty. Two Ph.D. guides	
27.	Only 5 Faculty participated in B.O.S	14 faculty participated in B.O.S	
28.	No ICT facility	Adequate ICT facility	
29.	No Open Access System in library.	Open Access System is available in library.	
30.	No organization of Management and Commerce Fest	Organized one Management Fest and One Commerce Fest	

File Description	Document
Any additional information	View Document

NAAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 39

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	7	9	7

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Response

1. Safety and Security

The college building and campus is under surveillance of C.C. Cameras which are installed in different places of entire building. Security arrangement has been made by appointing a security man at the entrance of the college. He enquires each and every person and insists the ID card to allow entry into the campus. The visitors are allowed into the campus after making detailed enquiry of the purpose of visit.

Anti-Sexual Harassment Cell is functioning under lady co-ordinator who monitors the Safety and Security of girl students in the college campus. Further, the ladies' association has conducted Karate coaching classes only for ladies which helps for the self protection of ladies. The ladies security measures are under the strict vigilance of Principal and student welfare officer.

2. Counseling

There are two types of counseling

(a) Personal Counseling.

(b) Academic counseling

(a) Personal Counseling

There is a close relationship between student and teachers in college. It helps for personal counselling. When the students are in depression, at that time, the teachers take time for the personal care about students through personal counselling. And that helps to the students to overcome the depression. Thus, the faculty of the institution are always engaged in various types of counselling.

(b) Academic Counseling

Following are the steps taken by faculty as career counselling

1. Information given to the students regarding various academic facilities available.
2. Students are guided and motivated in preparing for career through internet surfing and library works.
3. Providing study materials for the competitive examinations to regular students as well as Alumni.
4. The faculty provides assistance to the students whenever they ask for it.
5. Special lectures and programmes are conducted for counseling the students.

At the college, the Counseling and Career Guidance Cell is functioning under the guidance of Principal and Chairman and other few staff member. Counselling is made to girl students whenever it is necessary. There is a personal care because of the rural atmosphere in the college. Ladies' Association, Anti-Sexual Harassment Cell and Grievances Redressal Cells conduct meeting and functions on gender sensitizing activities. Moreover, Swamiji of Shri. Mallikarjun Ashram provides moral and ethical lectures to the students from time to time. It helps to cultivate the good habits among the lady students as well as boy students.

3. Common Room

Institution has provided a common rest room for girls. It contains the basic facilities like RO machine installed for safe drinking water. As the privacy is prime concern and free from CC camera, the common restroom is able to avoid disturbances to their privacy. The common rest room has annexed to it the facilities like attached bath room and toilets. A lady Teacher and lady staff are only allowed to enter into the ladies' common room. They are assigned the duty of supervision of the common rest room.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 12

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 54.19

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1926

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3554

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Response**1. Solid Waste Management**

Papers, Glasses, Plastics are the solid wastes which are created in campus. Dustbins are installed in various places of the campus to manage the solid waste. Information is given to students to use the dustbins and the collected solid waste is disposed off in the safe place. The decomposing of the wet solid waste is used as manure. The library waste papers and old books are sold to local paper buyers and the waste papers are burnt to avoid the leaking out of college information.

2. Liquid Waste Management

Our college has Chemistry Laboratory which is producing liquid waste. Such a liquid waste of the laboratory is systematically disposed off with appropriate safety measures in laboratory and toilet and bathroom liquid waste is used to maintain to garden.

3. e-Waste Management

Whatever e-waste is produced in the form of monitors, CPUs, Computers, Key Boards, Mouse, Wires etc are sold to e-waste buyers. Therefore, the problem of e-waste management does not arise in the college campus. Thus, the college campus is clean and hygienic and free from hazards of waste.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus**Response:****Response**

The college has undertaken rainwater harvesting system i.e. under ground water recharge. The rain water of the main building is made to flow towards South-West direction where there is a bore well point. Such rain water is blocked and directed towards bore point which helps to increase the underground water sources. Similarly, the rain water of library building flows North-East direction and accordingly the arrangements of using rain water is made. The flowing water is blocked and directed towards the bore well point and to percolate to recharge the bore-well. It indicates the harvesting of rain water.

The rain-water of new building automatically falls in the area used for growing teakwood trees and Ayurvedic garden.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

Response

Green Practices by Students and Staff

a) Using bicycles

The local students as well as students whose families are settled at their farms are coming to college by bicycles.

b) Public Transport

The Karnataka Government has given Bus passes at concessional rates. So, the students are taking benefit of the Government facility. Most of the students travel by public transport.

c) Pedestrian Friendly Roads

About 15% percent students are coming to college by walk.

• Plastic free Campus

Information is given to student regarding keeping the campus free from the plastic. Similarly, the Government have banned the use of plastic goods. In this respect, students are motivated not to use polythene bags and plastic covers. Small hoardings like boards of plastic free zone are placed in the campus to create awareness among the students about hazards of use of Plastic things. The Swatchha Bharat Abhiyan has been implemented.

• Paperless office :

Majority of the office works is done through computers. The Government and the University send the directions, and orders through e-mails and Whatsapp and also website. As a result, we have installed software in the office and e-lib software installed at library. Librarian has created Whatsapp group for all

classes separately for girls and boys to share library information like Question Papers, also various Books etc.

Principal has also created All Degree Staff Whatsapp Group to give important common necessary information, messages, wishes etc. to all the staff members. All teachers and students have their email ID's and all Class Teachers have created group separately for Boys and Girls of their respective classes.

- **Green landscaping with trees and plants.**

The institution has vast green campus. Trees are planted in and around the campus of the college and also we have teakwood plantation on prayer ground. It has enriched the natural beauty of the campus. Trees are also planted around the college playground. All these trees are green throughout the year. In addition to this, the N.C.C, N.S.S and YRC, Scouts and Guides units are participating Vanamahotsav (Afforestation) program every year and plant the plants in the public places such as Gurudev Ashram, Kagwad, Public Hospital Campus, Graveyards of different villages, Bus Stand, Police Station, etc.

1. Botanical Garden

The college has maintained the botanical garden. It contains the different plants which are used for purpose of study and practical work by science students.

2. Ayurvedic Garden

The college campus has Ayurvedic Garden. It consists of nearly 60 various valuable and useful medicinal plants. All the students and teachers of the college get the information and importance of Ayurvedic Medicine.. Around the college campus, coconut trees are planted yielding coconuts. At the entrance of the college, Ashoka trees and other show plants are adding for the beauty of the campus.

The management has developed lawns in front of the main college building. It is attracting travellers' attention because of its greenery. And the college campus is used for the Taluka Level Celebration of various National Festivals.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.21

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.04300	0.03290	0.14640	0.02265	0.02490

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 23

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	5	3	4

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 60

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	14	14	9	9

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Response

Every year the National festivals and birth and death anniversaries of National heroes are celebrated. The noted speakers and the social workers are invited to deliver lectures on these occasions.

Every year, on 15th August and 26th January, functions organised by the Taluka Administration with collaboration of Local National Festival Celebration committee, Gram Panchayat- Kagwad, our College and other departments. These are held at our college campus. It is the matter of proud for the college.

Further, the following National festivals and Birth and death anniversaries are organized-

1. Independence Day on 15th August.

2. Republic Day on 26th January
3. Sadbhavana Day on 20th August in the name of Rajiv Gandhi.
4. Teachers' Day on 5th September.
5. N.S.S Day on 24th September.
6. Mahatma Gandhiji and Lal Bahaddur Shastriji on 2nd October.
7. 31st October ----National Unity Day
8. Karnataka Rajyotsav on 1st November.
9. Kanakadas Jayanthi
10. Valmiki Jayanthi.
11. Constitution Day on 26th November.
12. Swami Vivekanand Jayanthi 12th January
13. National Youth Week Celebration from 12th to 19th January.
14. Netaji Subhashchandra Bose Jayanthi 23rd January.
15. Chhatrapati Shivaji Maharaj Jayanthi on 19th February.
16. Dr. Babasaheb Ambedkar Jayanthi - World Knowledge Day on 14th April.
17. Lord Basav Jayanthi.
18. International Yoga Day
19. National Sports Day.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Response

The Institution has adopted three types of Audits such as Internal Checking, External and Government Audit.

1. Internal Checking :

The Internal checking of the accounts is done by the Principal. Separate Committee Management .

2. External Audit :

Is done by Registered Chartered Accountant every year. The last external audit was done on dated 01/10/2019.

3. The Government Audit :

It is done by the Audit Department of Government of Karnataka and JDCE Dharwad .

For any requirement, first requisition is submitted to the purchase committee which is headed by Principal. The committee invites quotation and evaluates it. Then, it places the purchase order which is subject to audit.

Transparency in Academic Activities

At the time of admission, the prospectus is given to the students. It contains the facilities and courses available in the college. It also provides the structure of fees for different courses. The information regarding academic activities are displayed on the notice boards. Handbills are distributed to students and parents as well as public to inform the academic activities of the year.

Induction programmes are conducted with the intension of providing detailed information, about the course, the college, infrastructure, other facilities and code of conduct in the college to the students. The suggestion boxes are kept to invite suggestions from students and parents. Internal Assignment Examination Assessment details are discussed in the classroom and essential suggestions are given to students on their performance for improvement. Internal marks statements are displayed on notice board. This makes the assessment process more transparent.

The assignments, class tests, group discussion, class seminars, project reports, industrial visits, study tours, picnics, workshops, seminars and competitions are conducted more effectively. It indicates academic transparency.

Transparency in Administration :

The administration of the institution is very transparent. The Sole Trustee of SMAT is apex authority. He appoints the Chairman and BOM which governs the administrative activities of the college. The BOM assigns the power to the Principal to look after the administration of the college. The Principal forms the various functional committees for the smooth supervision and administration of the institution.

Principal is the head of institution. Principal is (ex-officio) President of all functional committees. It helps to maintain the transparency in administration and it is proved by AAA also.

Transparency in Auxiliary Functions :

The Higher Education is changing day by day. It forces us to change the responsibility of the teacher. Each faculty in higher educational institutions are asked to work as mentors. The Principal and the staff are well aware about the changing expectations of employers and the students. They are also aware of Mission and Vision of the college. That is why different initiative and innovative ideas are used to train the students. At the college, there are several cells, committees, and associations under which various activities and programmes are organised to develop the leadership qualities in the students. Therefore, training is given by experts in non-academic and ethical sides to provide practical training in banking, industry, panchayat administration etc.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Response : 01

1. First Best Practice : Common prayer

We the students and teachers of the college assemble in the morning at 8.25 am and do common prayer. Prayer is the physical, mental and spiritual preparation before beginning the college activities. College is a learning temple. Therefore, there is a need for prayer which creates discipline and punctuality among the students and teachers.

Objectives:

To develop discipline among the students of the college.

To develop sense of integrity.

To develop human values.

To create sense of unity and oneness among the students.

The Context

Every day at morning 8:20 am a long bell is given. All the students and teachers assemble and fall in line by 08:25 am. Physical Director gives the order. The prayer is SHANTHI MANTRAM (Prayer of peace)-

“Om Sahanavavatu,

Sahanou Bhunaktu, Sahaveeryam Karavavahai

Tejasvevi Navadheeta mastu,

Ma vidvishavhai,

Om Shanti Shanti Shantihi”

“We, the teachers and the students,

Solemnly pray that,

Let us learn together;

May the Knowledge protect us;

Let us do heroic deeds together;

May this activity brighten our intellects,

Let us not hate any one,

May there be peace, peace, peace”

After the prayer, any important information to draw urgent attention of the students to regarding Scholarships, Bus pass, College functions and Events, Exams and Inter-collegiate competitions are announced. And this unique occasion is used to felicitate the winners in different outside competitions and students’ participation in seminars, presentation of papers etc. to motivate other students.

The Practice

It has been conceived as the practice to mould the character, behaviour and life style and infusing human values in students.

Evidence of merit

The group prayer has created the sense of unity and integrity among the students. It also develops punctuality, discipline, integrity among staff and students. In fact, the practice of prayer has enriched the standard of morality of staff and students. And it enriches the concentration of teachers and students.

Demerit

Most of the students are coming to college by bus. The bus service is not punctual. Hence, it is difficult to students to attend the prayer.

Notes

Even though the buses are not coming timely, the students are attending the college prayer on time. This practice of prayer has created a holy atmosphere in the campus. It is because of the blessings of the great saints who have established and are running this college.

Response : 02

2. Second Best practice : Institute Awards Gold medals and Cash Prizes to Meritorious students.

It has been propounded and proved by educationists, that the positive incentives encourage students in getting good number of marks and showing outstanding performance. In tune with this statement, our college management has taken initiation about 15 years' back to identify meritorious students and award the Gold Medals and Cash Prize of Rs. 1000/- each.

Objectives

To identify the meritorious and outstanding students.

To encourage other students to score more

To pose them as the model to other students.

To help meritorious students to achieve more.

To show the concern towards such students.

The context

After declaration of final year results of B.A, B.Com, B.B.A and B.Sc., the class teachers of respective program make result analysis. The S.W.O makes the list of top scorers as per the decided criteria for award of gold medal and cash prizes. The criteria are --

1. Cash prize of Rs. 1000.00 to every student who secures 80% to 85% in aggregate at B.A, B.Com, B.B.A & B.Sc. Degree Examinations.
2. Gold Medal to every student who secures above 85% of marks in aggregate at B.A, B.Com, B.B.A & B.Sc. Degree Examinations.

The SWO organizes a special function called 'Pratibha Purashkar' by inviting the scholars and academicians. Such students along with students securing distinction marks, are formally felicitated at this function. Specially, the Gold Medalist and Cash Prize Winners are again invited to attend the annual day to receive their Gold medal and cash prizes.

The following table shows the rising number of winner Gold medal and Cash prize.

Evidence of Merit :

Sl. No	Year	No. of Winner		
		Gold Medal	Cash Prize	
1	2014-15	05	10	
2	2015-16	02	12	
3	2016-17	04	12	
4	2017-18	07	20	
5	2018-19	06	11	

This Scheme has proved to be the real encouragement and incentive for students of our college. And even it has become an attraction to the public to send their wards to our institution.

Demerit

The winners of Gold medals and Cash Prizes though interested to attend Annual Day and receive their prizes, cannot do so due to continuation of their higher education in far off places. Hence, they cannot be introduced to the present students.

Notes

This is considered as one of the Best practices by the academicians in particular and the public in general. This practice is unique in our college. And has succeeded in achieving its set objectives.

Response : 03

3. Third Best practice Inviting Alumni as Chief Guest to Annual Gymkhana Day.

1. Objective

1. To keep continued relationship between institution and Alumni.
2. To create the sense of respect among the students regarding institution.
3. To demonstrate enriched alumni of college.
4. To maintain chain of relation between present and past student.
5. To achieve self identification of institution.
6. To provide an opportunity for alumni's participation in development of college.
7. To present alumni achievers to the present students as an ideal model.

2. The Context

Our college has long back adopted the system that respects our alumni high achievers. We invite those alumni students as a chief guest for Annual Gymkhana day who attain the higher position in various sections of the society. And our management is so kind hearted towards its alumni. The college felicitates the invited alumni members on the day of annual gymkhana. The management respects the high Alumni achievers in front of the present students because; it creates motivation, inspiration among the students to set the high goals to carve their career. After receiving the felicitation, alumni achievers are asked to address the present student mass. Annual sports prizes are distributed through the chief guest who happens to be our proud alumni. It creates sense of gratitude about their Alma Mater. And also, it creates inspiration regarding future life of the students.

3. Evidence of merits

1. Inviting the alumni as a chief guest in the college creates sense of gratitude among the students regarding the college. It makes the alumni to feel proud. It also makes them to take part in the activities of the college.

2. Alumni achievers have deposited some amount of money to give prizes to meritorious students of the college.

3. The institution not only invites the alumni with successful career in the society but it also the alumni who are called progressive farmers, self- employed, Political leaders and administrators.

Demerits

The institution invites the alumni members those who are in good position in the society, but due to inconvenience like burden of the duty, away from college, lack of time, etc. create difficulty in their attendance in time though day are very interested to attend.

Notes

The practice of inviting alumni as a chief guest on College Gymkhana Day has really created the sense of responsibility and proud among the alumni of the college. Further, this practice has succeeded in creating environment of inspiration of students in the college campus.

Other Best Practices :

The following are the some of the unique best practices which are ever practiced in our college.

- 1.The existing NSS Office is built by NSS Volunteers and NSS Program Officers with their own contribution.
- 2.The staff members of our college have instituted cash prizes and shield to meritorious students in respective subject and at respective classes.
- 3.The Ideal Boy, Ideal Girl, Class Representative & Sports Representatives are selected on the basis of merit and ethical test.
- 4.The existing cycle shed is built by the NSS Volunteers by self funding.
- 5.The college felicitates the student who get appointed in Army, and Retired Soldiers, success in NET, SLET, Ph.D., C.A. and other professional qualifications.

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7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response

The college is different from the other colleges of the surrounding area in many respects. How the college is different from others is explained with the following evidences.

1. The college is established by a great saint H.H. Mallikarjun Maha Swamiji in the year 1967 by collecting donations from devotees after delivering Pravachana i.e. Spiritual discourses. The money which was collected from the common people was used for construction of college and paying salary to teaching and non-teaching staff at the earlier period. It indicates that the college is built by using the money which is earned by toil and troubles of ordinary people.

2. The college is different from others college because Swamiji established this college not to earn the profit but to render service to the society. Swamiji believed in “**Service to man is service to God**”. So, the college is not only participating in teaching learning process but also involves in Social life of the community. Whenever the society suffers, the college offers humanity services for example: whenever the natural calamities like floods and drought have occurred, the staff and students under the leadership of Swamiji undertake relief activities.

3. To uphold moral values and to develop human values in the society, the college staff makes arrangement of spiritual and patriotic special lectures and pravachans in and around the villages of Kagwad. Further, our Chairman, Board of Management and great Swamiji conducted All India Level 4th Bharat Samskruti Utsav at Kaneri Mutt, Kolhapur. Thus, the college has been undertaking various activities to cultivate humanity among human beings.

4. Our college is different from others, because the college has long back adopted the selection of Ideal boy and Ideal Girl, students’ representatives for all the classes on the basis of merit cum moral abilities. It was suggested by our Sole Trustee saint then, during 1975, abandoning the election system that was followed in many institutions. A special committee i.e. “Moral Panel” representing senior staff, all the officers of NCC, N.S.S, YRC, Sports, S.W.O and others conducts written objective type test and personality test (Oral interview) and will finalise the list on giving due weight-age marks according to awards, prizes in sports, participation in other activities. This panel will monitor the behaviour of selected students throughout the year. These are posed as Ideal models to other students.

5. Our college is different because it is situated at the Karnataka and Maharashtra boarder area, where multi-state students are studying in the college. In our college, the students learn four languages at a time viz. Kannada, English, Marathi and Hindi. It shows the Indian culture that is **unity in diversity**. Our college is the symbol of truth, sacrifice and co-operation which reflects in vision and mission of the college.

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5. CONCLUSION

Additional Information :

The college is established, run and managed by majority of Poojya Swamijis who offer ample source of moral, ethical and spiritual qualities to faculty and students. As such, on one hand, teachers have been contributing funds for the developmental works of Ashram, College compound, Guru Smaranotsav functions etc. and on the other hand, teachers serve with dedication and sincerity. On being influenced by these values, some of the alumni members have also been donating money to the college.

Concluding Remarks :

The management of the institution is carried out on democratic lines with delegation of many powers to Principal and faculty. The effective delivery of curriculum has reflected in some of the students securing ranks, gold medals, cent percent marks in some subjects, completing professional exams, clearing SET-NET tests, obtaining higher qualifications etc. The institution provides an environment of serving with free mind, stress less and job satisfaction. The teachers are also made available to government duties like election, surveys etc. The college provides its halls to government and other organizations for conducting meetings, awareness programs, public functions etc.